

Town of Alexandria

Minutes for Meeting

January 23, 2024

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on January 23, 2024 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Curtis Rutter, and Donnie Bearden. Quorum established. Mayor Russell Bradshaw and Attorney Vester Parsley were also present. The meeting commenced with a prayer led by Attorney Parsley and the Pledge of Allegiance.

Mayor Bradshaw requested that the minutes from December 19, 2023 meeting be reviewed. Alderman Curtis Rutter made a motion to accept the minutes for December 19, 2023 as presented. Motion seconded by Alderman Donnie Bearden. Motion passed unopposed.

Mayor Bradshaw noted there was no Resident Input.

Customer Hearing - none

DEPARTMENT MONTHLY REPORTS

Police Report was presented by Police Chief Travis Bryant; see attachment A.

Street Report; see attachment B.

Fire Report was presented by Chief John Partridge; see attachment C. Chief Partridge recognized three (3) volunteer fire fighters for completing education advancement; Joel Loudermilk completed EMT advance training, Brandon Doss completed Paramedic, and Kelsey Doss completed Critical Care Paramedic.

Chief John Partridge requested the purchase of battery powered extrication equipment. Alexandria Firefighters Association has donated six thousand dollars (\$6000.00) towards the purchase. Discussion was held. Alderman Rutter made a motion to pay the remaining balance of eight thousand dollars (\$8000.00) to purchase the equipment. Alderman Bearden seconded motion. Motion passed unopposed.

Water/Sewer Report was presented by Mr. Rich Potter and Mr. Brian Grisham. Mr. Potter stated that during the winter storm we purchased emergency water from Water and Wastewater Authority of Wilson County. He estimated the purchase to be between three hundred and fifty thousand (350,000) and four hundred thousand gallons (400,000). During meter reading there were approximately three (3) busted meters and twenty-three (23) customer leaks found. He stated that there was a leak at back flow preventer for the park that has now been fixed. New drives have been installed and are running good. There is still one (1) water tap is left to install at the new builds on High Street. The sewer plant had a water leak. The leak was fixed without much water loss, the plant is running good.

Financial Report was presented by Mrs. Elizabeth Tetlow; see attachment D. Budget workshop scheduled for February 20, 2024 at 6:00 PM.

Engineer Report was presented by Mr. Jerry Warren, Engineer. Mr. Warren relayed that ARPA Zone and radio read meter project is being reviewed for approval. Goose Creek pump station is awaiting TDEC approval. TDOT sewer installation has been completed, inspected, and is awaiting final paperwork. Mr. Warren will be sending an availability letter to Marque Labs regarding fire line connection. He presented the street paving and tonnage needed for planned street repairs. Discussion was held. Alderman Rutter made motion to put the project out to bid. Alderman Bearden seconded motion. Motion passed unopposed.

Attorney Report was presented by Attorney Vester Parsley. Mr. Parsley presented a five (5) month contract for Mr. Potter to operate the water system.

Mayor report was presented by Mayor Bradshaw. Mayor Bradshaw announced the new Coffee Shop would be opening on Thursday January 25, 2024. He reminded the Alderman to complete their Ethic Paperwork. Mayor Bradshaw mentioned having a Christmas Festival, asked for ideas and suggestions to be given. Mayor Bradshaw opened discussion on raising vendor fees from twenty (\$20.00) for six (6) months to twenty (\$20.00) for three (3) months. An ordinance will be read at the next meeting.

UNFINISHED BUSINESS

A water contract for Mr. Potter was presented by Attorney Parsley. Discussion was held. Alderman Rutter made motion to accept the contract as presented. Alderman Bearden seconded the motion. Motion passed unopposed.

NEW BUSINESS

Resolution No. 20240123 - Authorizing Participation in Lead Service Line Inventory Grant. Discussion was held. Alderman Bearden made a motion to accept Resolution No. 20240123 as presented. Alderman Rutter seconded motion. Motion passed unopposed.

Alderman Bearden made a motion to adjourn. Alderman Rutter seconded the motion. Motion passed unopposed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

December, 2023 to January 23, 2024

Calls: 37

Citations: 17 (61 Total Traffic Stops)

Arrests: 8 (Misdemeanor & Felony Offenses)

Business Door Check: Regularly (Park is being locked in the evenings due to problems)

Church Door Checks: Regularly (as well as general property checks)

Overdose Calls: 0 (Fentanyl Related/ Narcan Deployed)

New Business: We are currently working with dispatch to negotiate a deal with new radios. Alexandria Police Department does currently have grant funding to purchase these radios, but through a deal with the county we may be able to save money.

New tasers are to be purchased through grant funding. I'm currently working with AXON to fix the quote before order is placed.



Town of Alexandria Street Department

Monthly Street Report December 16, 2023 - January 19, 2024

Fleet Card

12/26/2023 Truck gas	\$31.31	
1/3/2024	\$44.09	
1/9/2024	\$30.61	
1/17/2024	\$30.61	\$136.62
1/3/2024 Diesel	\$31.37	\$31.37
12/29/2023 Tractor Supply Watertown Hardware		
Total		\$ 167.99



ALEXANDRIA FIRE DEPARTMENT

102 HIGH STREET, P. O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT December 19, 2023 to January 23, 2023

- Calls answered, Emergency and Service: **11 Calls.**
- 11 calls year-to-date.
- 17 total members
- 2023 total calls- 141
- 275 hours of training in 2023
- Denied 2024 VFEAT Grant from TN State Fire Marshall's Office; applications open again in late 2024.
- DeKalb County Radio Upgrade Project- DeKalb County Commission has approved a plan to move Law Enforcement and EMS to the TACN Radio System. Alexandria, Smithville and DeKalb County Fire to apply for a Regional Assistance to Firefighters Grant from FEMA.
- Quote received for Amkus-
Battery Powered Extrication
Tool. **\$8,000** after \$6000
donation from Alexandria
Firefighters' Association.



Fire Inspection Activities:

- Inspected and completed pre-plan of Alexandria Coffee.
- Reinspected Junk N Jewels after emergency lighting was installed.

Town of Alexandria
Profit & Loss Budget vs. Actual
July through December 2023

	Jul - Dec 23	Budget
Ordinary Income/Expense		
Income		
Charges for Services	268.45	250.00
Fines, Forfeitures & Penalty	26,839.69	10,500.00
Intergovernmental Revenues	71,067.61	99,342.00
Licenses and Permits	900.00	400.00
Local Taxes	105,935.22	105,040.00
Other Revenues	7.88	0.00
Total Income	205,018.85	215,532.00
Gross Profit		
	205,018.85	215,532.00
Expense		
General Government		
41110 Legislative Board	692.55	1,079.00
41210 City Court	4,046.37	4,250.00
41310 Mayor	1,453.97	3,425.00
41510 City Recorder	3,142.73	600.00
41530 Accounting & Inter. Audit	10,334.29	11,145.00
41550 Tax Collection and Admin	4,569.12	7,815.00
41620 Town Attorney	3,969.00	3,600.00
41670 Engineering	640.00	
41700 Planning and Zoning	525.00	1,150.00
41810 Town Hall Building/Ground	8,364.07	10,280.00
Insurance and Surety Bond	-1,250.00	0.00
Total General Government	36,487.10	43,344.00
Health, Welfare, Culture & Rec		
44320 Senior Citizen Facilities	2,712.74	5,310.00
44490 Other Recreation Faciliti	4,309.00	2,500.00
44500 Spectator Recreation	650.00	650.00
44550 Other	273.35	
44610 Little League Activities	867.00	470.00
44700 Parks	450.68	425.02
Total Health, Welfare, Culture & Rec	9,262.77	9,355.02
Public Safety		
42100 Police	134,662.65	213,022.00
42140 Police Training	220.00	2,000.00
42200 Fire Building and Code	2,153.70	3,680.02
42220 Fire Fighting	5,030.86	6,305.00
42240 Fire Training	29.50	1,000.00
42300 Animal Control	0.00	10.00
42600 Emergency Services	14,910.00	16,115.00
Total Public Safety	157,006.71	242,132.02
Public Works		
43100 Highways and Streets	13,226.38	21,511.10
43160 Street Lighting	5,672.88	6,500.00
49210 Capital Outlay Notes	12,255.00	14,706.00
Total Public Works	31,154.26	42,717.10
Total Expense	233,910.84	337,548.14
Net Ordinary Income	-28,891.99	-122,016.14
Other Income/Expense		
Other Income		
Donations from Private Sources	578.00	650.00
Total Other Income	578.00	650.00
Other Expense		
Other Government Functions	5,000.00	0.00
Total Other Expense	5,000.00	0.00
Net Other Income	-4,422.00	650.00
Net Income	-33,313.99	-121,366.14

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July through December 2023

	Jul - Dec 23	Budget
Ordinary Income/Expense		
Income		
Sewer Revenues		
37210 Sewer Charges	110,363.99	113,867.50
37291 Forfeited Disc & Penalty	1,468.48	0.00
37296 Sewer Tap Fees	6,000.00	3,000.00
37299 Other Revenues S	500.00	500.00
Total Sewer Revenues	118,332.47	117,367.50
Water Revenues		
37110 Metered Water Sales	338,901.84	348,230.00
37120 Flat Rate Water Sales	60.00	0.00
37191 Forfeited Disc & Penalty W	16,320.88	0.00
37193 Service Charges	4,707.40	0.00
37196 Water Tap Fees	12,620.00	2,500.00
37199 Other Revenues W	551.00	500.00
Total Water Revenues	373,161.12	351,230.00
Total Income	491,493.59	468,597.50
Gross Profit		
	491,493.59	468,597.50
Expense		
Bad Debts	2,877.19	0.00
Sewer Department		
52211 Sewer Collection (Lines)	5,600.00	4,400.00
52212 Sewer Lift Stations	9,423.82	8,746.00
52213 Sewer Treatment & Disposa	73,901.53	50,767.00
52214 Laboratory and Testing	3,007.60	4,500.00
52216 Customers' Account & Coll	2,332.38	3,010.00
52217 Administration & General	9,658.41	10,549.00
52220 Depreciation	49,500.00	49,500.00
Total Sewer Department	153,423.74	131,472.00
Water Department		
52111 Source of Supply	89,110.65	87,500.00
52112 Power and Pumping	13,712.34	15,270.58
52114 Transmission and Distribu	56,793.95	86,250.00
52116 Customers' Acct & Collect	10,748.37	14,032.00
52117 Administration & General	23,073.49	22,065.00
52120 Depreciation	37,500.00	37,500.00
Water Department - Other	190.00	
Total Water Department	231,128.80	262,617.58
Total Expense	387,429.73	394,089.58
Net Ordinary Income	104,063.86	74,507.92
Other Income/Expense		
Other Income		
Total Other Income	5,344.43	0.00
Total Other Income	5,344.43	0.00
Other Expense		
52624 Interest on Bonds, Notes	12,433.00	12,433.00
52629 Other Non-Operating Expense	25,750.00	0.00
Total Other Expense	38,183.00	12,433.00
Net Other Income	-32,838.57	-12,433.00
Net Income	71,225.29	62,074.92