

Town of Alexandria

Minutes for Meeting

January 24, 2023

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on January 24, 2023 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Curtis Rutter, and Justin Chapman. Quorum established. The meeting commenced with a moment of silence in honor of deceased Mayor Lloyd Dyer followed by the Pledge.

Mayor Russell Bradshaw requested that the minutes from the October 25, 2022 meeting be reviewed. Alderman Lynne Dickerson made a motion to accept the minutes for October 25, 2022 as presented. Motion seconded by Alderman Rutter. Motion passed unopposed.

Mayor Bradshaw opened the floor for citizen's comments.

Donny Bearden of 410 Locust St addressed the Board concerning speeding on Locust Street.

DEPARTMENT MONTHLY REPORTS

Senior Center Report was presented by Alderman Lynne Dickerson. Alderman Dickerson stated that they are waiting on an appointment of a new Director by the County Mayor. Former Director Sandy Brown added that there have been a few applicants and that the hiring decision has been pushed out several weeks.

Police Report presented by Police Chief Chris Russell; see attachment A.

Street Report; see attachment B. Workshop set for 6pm February 6, 2023.

Fire Report was presented by Fire Chief John Partridge. Chief Partridge completed several courtesy fire code inspections of businesses to help with those items that will be considered violations. Middle Tennessee Electric/Tennessee Valley Authority Grant paid for ten (10) new helmets. Fire Department has also received a State Fire Marshall Grant twenty-two thousand dollars (\$22,000) with zero match for turnout gear. There have been two new applicants to the Department. Steve Adams received a scholarship to go to Florida for a five day leadership academy. Joel Loudermilk is attending EMT school. Workshop set for 6pm February 6, 2023.

Water/Sewer Report; no one in attendance.

Financial Report was presented by Mrs. Tetlow, CMFO; see attachment C. Mrs. Tetlow went over the 2021-2022 Audit briefly stating that there was an increase in net position for all Funds. First budget workshop has been set for 6pm February 21, 2023.

Engineer Report was presented by Mr. Jerry Warren. ARPA projects have been submitted to TDEC for the Meter project, Sewer Lift station, and Sykes Pump Station. We continue to work with TDEC to revise the applications. State Revolving grants and loans are being sought. Sewer replacement for the TDOT project has been delayed but should begin within the next few weeks. TDOT Bridge inspection has been received for the Edgewood Bridge over Hickman Creek. Mr. Warren is working on 80/20 rehab funding to help with the repairs.

Attorney Report was presented by Vester Parsley. Meeting with David Lawrence about the easement tomorrow for the master meter.

Mayor Report was presented by Mayor Bradshaw. He is appointing Alderman Curtis Rutter to the Zoning Board as the second Board of Alderman representation.

NEW BUSINESS

Mayor Bradshaw requested that the check signers be updated to remove Lloyd Dyer and add Russell Bradshaw to all financial accounts. Alderman Dickerson made a motion to approve adding

Mayor Russell Bradshaw and removing Lloyd Dyer as check signer for all accounts. Alderman Rutter seconded the motion. Motion passed unopposed.

Drug Fund account requires multiple signers. Mrs. Tetlow stated that the Police and Drug Equipment Fund account needs to remove Lloyd Dyer as a signer and add Mayor Russell Bradshaw and Elizabeth Tetlow along with current signer Chief Christopher Russell. Alderman Rutter made a motion to approve Mayor Russell Bradshaw, Elizabeth Tetlow, and Chief Christopher Russell as signers on the Police and Drug Equipment Fund. Alderman Dickerson seconded the motion. Motion passed unopposed.

Mrs. Tetlow noted that the Wilson Bank and Trust accounts need an additional signer. Mayor Bradshaw requested that Alderman Justin Chapman be listed as a signer on the accounts at Wilson Bank and Trust. Alderman Rutter made a motion to add Justin Chapman as a signer to the accounts at Wilson Bank and Trust. Alderman Dickerson seconded the motion. Motion passed unopposed.

Discussion was held concerning the date and planning of Old Timers Day. Mrs. Sandy Brown is requesting that we partner with the Alexandria Fire Department Association Motorcycle Rally on August 26, 2023.

OLD BUSINESS

None

Alderman Rutter made a motion to adjourn. Alderman Dickerson seconded the motion. Motion passed unopposed.

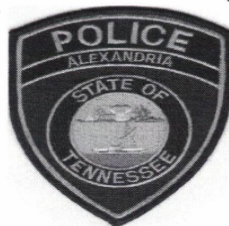
MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

October 24, 2022 to January 20, 2023

Calls: 164

Citations: 55

Arrests: 3

Patrol Miles Driven: 3652

Business Door Check: 307

Church Door Checks: 46

New Business:

1. Shane Martin was hired as a full time police officer on November 4, 2022.
2. Applied for a police vehicle grant through USDA for the amount of \$48000.00. USDA will fund 55% and city is responsible for 45% if awarded.
3. Applied for Tennessee Violent Crime Intervention grant in the amount of \$50018.00 for new ballistic vests , shields, tasers, and P25 radios.



Town of Alexandria Street Department



Monthly Street Report October 21, 2022 - January 18, 2023

<u>Alexandria Auto Parts</u>			
	12/20/2022 Oil and WD 40	\$ 17.98	
	12/22/2022 Tires	\$ 836.37	\$ 854.35
<u>Lowes</u>			
	11/7/2022 Patch	\$ 61.57	
	12/27/2022 Ice Melt & Sand	\$ 110.25	\$ 171.82
<u>Econo Signs</u>			
	12/12/2022 TDOT Bridge Signs	\$ 227.25	\$ 227.25
<u>Fleet Card</u>			
	10/27/2022 Truck gas Nov - Dec	\$ 23.19	
	11/1/2022	\$ 35.65	
	11/8/2022	\$ 51.77	
	11/15/2022	\$ 44.50	
	11/23/2022	\$ 58.42	
	11/30/2022	\$ 44.51	
	12/6/2022	\$ 40.60	\$ 298.64
	12/14/2022 Truck gas Dec - Jan	\$ 55.73	
	12/20/2022	\$ 21.50	
	12/27/2022	\$ 48.21	
	1/3/2023	\$ 50.78	
	1/11/2023	\$ 63.94	
	1/18/2023	\$ 40.68	
			\$ 280.84
			Total \$ 1,832.90

2:13 PM
01/24/23
Accrual Basis

Town of Alexandria - Water & Sewer Fund Profit & Loss Budget vs. Actual July through December 2022

	Jul - Dec 22	Budget
Ordinary Income/Expense		
Income		
Income		
Bad Debt Payments	51.00	0.00
Sewer Income	105,523.04	103,998.00
Water Income	349,001.94	349,400.00
Income - Other	1,125.00	
Total Income	455,700.98	453,398.00
Tap Fees	1,260.00	5,500.00
Total Income	456,960.98	458,898.00
Gross Profit	456,960.98	458,898.00
Expense		
Bad Debts	1,961.39	2,350.00
Sewer Department	66,332.07	81,129.48
Tap Install Fees	5,260.00	0.00
Water Department	192,652.58	185,859.06
Total Expense	266,206.04	269,338.54
Net Ordinary Income	190,754.94	189,559.46
Other Income/Expense		
Other Income	565.04	150.00
Other Expense		
Interest Expense	64.30	
TDOT SR-26		
Water	28,348.00	0.00
Total TDOT SR-26	28,348.00	0.00
Total Other Expense	28,412.30	0.00
Net Other Income	-27,847.26	150.00
Net Income	162,907.68	189,709.46

	Jul - Dec 22	Budget
Ordinary Income/Expense		
Income		
Property Taxes	37,805.79	33,833.00
Citations	9,070.53	18,290.00
Intergovernmental Revenues		
Sportsbetting	581.66	400.00
State beer tax	243.63	239.00
Local Sales Tax - County	42,265.73	51,000.00
State gasoline & fuel tax	15,351.73	15,500.00
State Sales Tax	47,346.94	45,056.33
Telecommunication- State	2,817.20	2,970.00
TVA in Lieu of Tax	2,948.70	2,500.00
Total Intergovernmental Reven...	111,555.59	117,665.33
Other Revenues	486.50	1,450.00
Rent and Lease Payments	1,750.00	1,500.00
Taxes		
Cable TV Franchise Fee	2,235.72	2,320.00
Wholesale Beer Tax	21,857.83	23,100.00
Total Taxes	24,093.55	25,420.00
Total Income	184,761.96	198,158.33
Gross Profit	184,761.96	198,158.33
Expense		
USDA Loan	14,706.00	14,706.00
Fire Department	5,834.02	7,451.00
General Government	61,528.79	74,559.02
Police Department	119,333.59	123,895.00
Senior Citizens	2,498.09	3,500.00
Streets Dept.	29,361.79	33,867.00
Total Expense	233,262.28	257,978.02
Net Ordinary Income	-48,500.32	-59,819.69
Other Income/Expense		
Other Income	1,305.06	0.00
Other Expense		
Donation Expense		
Christmas Parade	700.00	0.00
Total Donation Expense	700.00	0.00
THSO Grant Paid	2,545.41	0.00
Total Other Expense	3,245.41	0.00
Net Other Income	-1,940.35	0.00
Net Income	-50,440.67	-59,819.69