

Town of Alexandria

Minutes for Meeting March 23, 2021

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on March 23, 2021 at 7:00 P.M. The meeting was held via online platform and in person in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance in person were: Lloyd Dyer, Lynne Dickerson, Charlie Fraser and Rusty Bradshaw. Quorum established.

Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with a statement from Mayor Bennett Armstrong, “On March 20, 2020, Governor Bill Lee signed Executive Order No. 16 (“the Order”) extended by Order Nos. 34, 51, 60, 65, and 71, which suspends the requirements of the Tennessee Open Meetings Act (“TOMA”) to the extent necessary to allow any governing body subject to the requirements of TOMA to meet and conduct essential business by electronic means if the body determines meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans in light of the COVID-19 pandemic. Based on the above orders the Mayor and Board of Aldermen have determined that holding this meeting electronically is necessary to protect public health, safety, and welfare in light of the coronavirus.”

Mayor Armstrong requested that the minutes from the February 23, 2021 meeting be reviewed. Alderman Charlie Fraser made a motion to accept the minutes for February 23, 2021 as presented. Motion seconded by Alderman Lloyd Dyer. Motion passed unopposed.

Mayor Armstrong opened the floor for citizen’s comments.

Jason Haley discussed the extension of water on Rock Springs Road. He is looking to subdivide property into three (3) lots. Discussion tabled for additional information.

DEPARTMENT MONTHLY REPORTS

Water/Sewer Report was presented by Mr. Rich Potter. Booster station on Holmes Gap had a motor and a drive go out. Lift Station on High Street has a bad motor they are working on. They fixed a few service line leaks this month.

Police report was presented by Chief Chris Russell; see attachment A.

Fire report was presented by Alderman Dyer. Swift Water Rescue training will be sponsored by the County, three of our members will be attending the training. Fire Department has one new member who is a full time paramedic and trained fire fighter.

Streets report was presented by Mayor Armstrong; see attachment B.

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO; see attachment C. Water and Sewer does not account for Depreciation Expense.

Engineering Report was presented by Jerry Warren. EPA numbers are being adjusted with TDEC’s approval. EPA has fined the Town based on the fact that adjusting the reports will be considered late filing and that process has a corresponding fine. CDBG application is being impacted by income levels in the town. TEMA/FEMA Grant is being researched with a 12.5% match. Mr. Warren is still waiting on information concerning the paving repair at the corner of Industrial and Edgewood.

Attorney report was presented by Attorney Vester Parsley. Nothing new to report.

Mayor report was presented by Mayor Armstrong. He will be focusing on the cemetery and making it self-sustaining.

NEW BUSINESS

John Poole’s Audit Contract for the 2020-2021 financial audit was presented. Total cost for the audit will be five thousand three hundred dollars (\$5300.00). Alderman Dyer made a motion to accept the contract as presented. Alderman Fraser seconded the motion. Motion passed unopposed.

Holding a farmers market in Alexandria was discussed. Discussion tabled pending more information.

Shae Flatt, the new District 1 County Commissioner, addressed the board concerning the creation of a Park and Recreation Board. The Board would be made up of town residents appointed by the Mayor. Discussion tabled pending more information.

OLD BUSINESS

Building repairs to the Senior Citizens building and Town Hall were discussed. The estimates were for the replacement of two doors in the Town Hall and one at the Senior Center. Alderman Dyer made a motion to have Nashville Door replace the two doors at Town Hall and one at the Senior Center. Alderman Fraser seconded the motion. Roll Call vote.

- Dyer – Aye
- Dickerson–Aye
- Fraser–Aye
- Bradshaw–Aye
- Motion passed

City Park Ribbon Cutting is scheduled for April 24th at 10am.

Jana Beth Tripp addressed the Board concerning becoming an Alderman. Alderman Dyer made a motion to appoint Jana Beth Tripp to the Board for a term ending in the next election. Alderman Dickerson seconded the motion. Roll Call vote.

- Dyer – Aye
- Dickerson–Aye
- Fraser–Aye
- Bradshaw–Aye
- Motion passed

Alderman Fraser made a motion to adjourn. Alderman Bradshaw seconded the motion. Motion passed.

MAYOR _____

ATTESTED _____

RECORDER _____

Alexandria Police Department



Monthly Activity Report

February 23, 2021 to March 22, 2021

Calls: 54

Citations: 30

Arrests: 1

Patrol Miles Driven: 2687

Business Door Check: 101

Church Door Checks: 17

New Business:



Town of Alexandria Street Department



Monthly Street Report February 23, 2021 - March 23, 2021

ACE Hardware

02-26-21 Weed eater Repair \$ 79.98 \$ 79.98

Alexandria Auto Parts

02-25-21 Xtravision Capsule \$ 24.33

02-26-21 Trico Force \$ 16.99 \$ 41.32

Fleet Card

02-25 to 03-23 Truck gas \$ 220.36

03-11 to 03-18 Mower \$ 55.71

03-04-21 Tractor Diesel \$ 12.01

Total \$ 288.08

\$ 409.38

| | Jul '20 - Feb 21 | Budget | \$ Over Budget |
|-------------------------|------------------|------------|----------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Bad Debt Payments | 68.00 | 0.00 | 68.00 |
| Sewer Income | 132,199.62 | 132,270.00 | -70.38 |
| Water Income | 442,755.32 | 452,407.36 | -9,652.04 |
| Total Income | 575,022.94 | 584,677.36 | -9,654.42 |
| Tap Fees | 20,500.00 | 19,000.00 | 1,500.00 |
| Total Income | 595,522.94 | 603,677.36 | -8,154.42 |
| Gross Profit | 595,522.94 | 603,677.36 | -8,154.42 |
| Expense | | | |
| Bad Debts | 2,292.46 | 0.00 | 2,292.46 |
| Bank Service Charge | 28.00 | | |
| Equipment Purchase | 0.00 | 32,000.00 | -32,000.00 |
| Sewer Department | 82,117.58 | 118,583.00 | -36,465.42 |
| Tap Install Fees | 16,000.00 | 0.00 | 16,000.00 |
| Water Department | 209,622.43 | 339,019.64 | -129,397.21 |
| Water Meters | 5,928.00 | 6,000.00 | -72.00 |
| Total Expense | 315,988.47 | 495,602.64 | -179,614.17 |
| Net Ordinary Income | 279,534.47 | 108,074.72 | 171,459.75 |
| Other Income/Expense | | | |
| Other Income | | | |
| Grants | 0.00 | 29,500.00 | -29,500.00 |
| Interest Income | 149.15 | 0.00 | 149.15 |
| Other Income | 1,031.10 | 0.00 | 1,031.10 |
| TDOT | | | |
| SR-26 Sewer | 8,562.50 | | |
| SR-26 Water | 28,612.50 | | |
| Total TDOT | 37,175.00 | | |
| Total Other Income | 38,355.25 | 29,500.00 | 8,855.25 |
| Other Expense | | | |
| ECD Planning - Grant | 33,000.00 | 0.00 | 33,000.00 |
| TDOT SR-26 | | | |
| Sewer | 9,347.50 | | |
| Water | 35,080.00 | | |
| Total TDOT SR-26 | 44,427.50 | | |
| Total Other Expense | 77,427.50 | 0.00 | 77,427.50 |
| Net Other Income | -39,072.25 | 29,500.00 | -68,572.25 |
| Net Income | 240,462.22 | 137,574.72 | 102,887.50 |

| | Jul '20 - Feb 21 | Budget | \$ Over Budget |
|-----------------------------|------------------|------------|----------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Property Taxes | | | |
| Int & Pen on Property Taxes | 422.77 | 0.00 | 422.77 |
| Current Year Property Taxes | 82,391.00 | 80,565.00 | 1,826.00 |
| Ad Valorem: | | | |
| Prior Year Property Taxes | 16,915.00 | 16,000.00 | 915.00 |
| Prior Year Property Taxes | 2,393.00 | 1,750.00 | 643.00 |
| Total Property Taxes | 102,121.77 | 98,315.00 | 3,806.77 |
| Citations | 19,285.61 | 23,332.00 | -4,046.39 |
| Intergovernmental Revenues | 171,375.88 | 124,962.00 | 46,413.88 |
| Other Revenues | 4,268.00 | 620.00 | 3,648.00 |
| Rent and Lease Payments | 3,150.00 | 3,400.00 | -250.00 |
| Supplement salary-Police | 0.00 | 2,400.00 | -2,400.00 |
| Taxes | 32,560.27 | 29,062.00 | 3,498.27 |
| Total Income | 332,761.53 | 282,091.00 | 50,670.53 |
| Gross Profit | 332,761.53 | 282,091.00 | 50,670.53 |
| Expense | | | |
| USDA Loan | 19,608.00 | | |
| Fire Department | 7,911.16 | 9,964.00 | -2,052.84 |
| General Government | 83,035.79 | 93,750.73 | -10,714.94 |
| Police Department | 146,178.71 | 163,324.00 | -17,145.29 |
| Senior Citizens | 2,837.85 | 4,353.32 | -1,515.47 |
| Streets Dept. | 35,680.15 | 43,321.28 | -7,641.13 |
| Total Expense | 295,251.66 | 314,713.33 | -19,461.67 |
| Net Ordinary Income | 37,509.87 | -32,622.33 | 70,132.20 |
| Other Income/Expense | | | |
| Other Income | | | |
| Restricted - Grant | 52,090.00 | | |
| GHSO-Grant | 1,017.00 | 3,150.50 | -2,133.50 |
| Interest | 62.12 | 0.00 | 62.12 |
| Christmas parade donations | 170.00 | | |
| Fire Dept Grant Movies | 2,200.00 | | |
| Total Other Income | 55,539.12 | 3,150.50 | 52,388.62 |
| Other Expense | | | |
| GSG Expense | 42,000.00 | | |
| City Street Paving | 12,877.92 | | |
| Total Other Expense | 54,877.92 | 0.00 | 54,877.92 |
| Net Other Income | 661.20 | 3,150.50 | -2,489.30 |
| Net Income | 38,171.07 | -29,471.83 | 67,642.90 |