

Town of Alexandria

Minutes for Meeting

March 28, 2023

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on March 28, 2023 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Curtis Rutter, and Justin Chapman. Quorum established. Mayor Russell Bradshaw and Attorney Vester Parsley were also present. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Russell Bradshaw introduced Mr. Donnie Bearden of 410 Locust St to the Board to be considered as an Alderman. Alderman Curtis Rutter made a motion to appoint Mr. Bearden to the Board to fill a vacated position as Alderman. Alderman Justin Chapman seconded the motion. Motion passed unopposed. Attorney Vester Parsley swore in Alderman Donnie Bearden.

Mayor Bradshaw requested that the minutes from February 28, 2023 meeting be reviewed. Alderman Rutter made a motion to accept the minutes for February 28, 2023 as presented. Motion seconded by Alderman Lynne Dickerson. Motion passed unopposed.

Mayor Bradshaw opened the floor for resident's comments. There were none. Mayor Bradshaw closed the floor.

DEPARTMENT MONTHLY REPORTS

Police Report presented by Police Chief Chris Russell; see attachment A.

Chief Russell asked if the Board would approve the receipt of a donation of an Oculus drug surveillance kit from DeKalb County Sheriff Department. Alderman Chapman made a motion to approve the donation of the Oculus drug surveillance kit from the DeKalb County Sheriff Department. Alderman Rutter seconded the motion. Motion passed unopposed.

Street Report; see attachment B. Jake Braking on Route 70 was discussed

Fire Report presented by Fire Chief John Partridge; see attachment C.

Water/Sewer Report; no one in attendance.

Financial Report was presented by Mrs. Tetlow, CMFO; see attachment D. The Casualty Loss Control Survey from Public Entity Partners was reviewed. Final budget workshop has been set for 6pm, April 11, 2023.

Engineer Report was presented by Mr. Jerry Warren. He stated that progress is being made on the sewer portion of the TDOT project, they are currently in front of 33812 Nashville Hwy. ARPA projects have been resubmitted to TDEC with their requested changes for the Meter project, Sewer Lift station, and Sykes Pump Station. We continue to work with TDEC to revise the applications. Wilson County waterline sale is progressing we have ordered the master meter and box. Chris Leauber at Water and Wastewater Authority of Wilson County asked about a tap install for a property owner on Liberty Hill that would like an agricultural meter installed. Mr. Warren requested permission to go forward on the installation of the tap. Discussion was held, Board approved installation without opposition.

Attorney Report was presented by Vester Parsley. Attorney Parsley discussed the new Class Action Opioid Settlement package, an online signature is required by April 18, 2023.

Mayor Report was presented by Mayor Bradshaw.

NEW BUSINESS

First Reading of Ordinance 2023-1 Updating Occupational Health and Safety Policy. Alderman Rutter made a motion to approve Ordinance 2023-1 as presented. Motion seconded by Alderman Chapman. Motion passed unopposed.

First Reading of Ordinance 2023-2 Updating to 2018 International Fire Code. Alderman Rutter made a motion to approve Ordinance 2023-2 as presented. Motion seconded by Alderman Dickerson. Motion passed unopposed.

First Reading of Ordinance 2023-3 Modifying Title 17 Refuse and Trash Disposal Section 17-106. Alderman Chapman made a motion to approve Ordinance 2023-3 as presented. Motion seconded by Alderman Donnie Bearden. Motion passed unopposed.

OLD BUSINESS

None

Alderman Rutter made a motion to adjourn. Alderman Chapman seconded the motion. Motion passed unopposed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

February 25, 2023 to March 26, 2023

Calls: 57

Citations: 19

Arrests: 2

Patrol Miles Driven: 1519

Business Door Check: 124

Church Door Checks: 16

New Business:

Approval to accept Oculus Surveillance Equipment from Dekalb Co.

Attachment B



Town of Alexandria Street Department



Monthly Street Report

February 28, 2023 - March 28, 2023

Lowes

3/14/2023 Patch/Hand Tools	\$ 442.56	
3/27/2023 Line Paint	\$ 159.88	\$ 602.44

Fleet Card

3/1/2023 Truck gas	\$ 52.01	
3/7/2023	\$ 41.16	
3/14/2023	\$ 51.75	
3/21/2023	\$ 36.04	\$ 180.96

Total \$ 783.40



MONTHLY ACTIVITY REPORT

February 28, 2023 to March 28, 2023

- Calls answered, Emergency and Service: **12 Calls.**
- 33 calls year-to-date.
- 19 total members
- Attended ISO class, drafting plan to improve ISO rating.
- Members attending Confined Space Awareness course in Smithville.
- Hydrant inspections started per ISO requirements.
- Held an officers' meeting to discuss department goals, training program and responsibilities.
- Grant submitted to Middle Tennessee Electric for intake valves and miscellaneous equipment. **\$5,000**

Attachment D

4:36 PM
03/28/23
Accrual Basis

Town of Alexandria
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	Jul '22 - Mar 23	Budget
Ordinary Income/Expense		
Income		
Property Taxes	114,098.79	107,000.00
Citations	10,892.83	28,114.00
Intergovernmental Revenues		
Sportsbetting	1,122.96	600.00
State beer tax	243.63	239.00
Grants	5,682.04	0.00
Local Sales Tax - County	75,178.23	80,000.00
State Excise Tax	6,942.81	6,000.00
State gasoline & fuel tax	24,160.26	23,600.00
State Sales Tax	77,183.84	71,756.72
Telecommunication- State	4,417.09	4,730.00
TVA in Lieu of Tax	5,897.40	5,000.00
Total Intergovernmental Reven...	200,828.26	191,925.72
Other Revenues	1,206.50	2,050.00
Rent and Lease Payments	2,250.00	2,250.00
Taxes	37,504.83	39,090.00
Total Income	366,781.21	370,429.72
Gross Profit	366,781.21	370,429.72
Expense		
USDA Loan	22,059.00	22,059.00
Fire Department	9,648.59	12,426.00
General Government	82,418.17	97,494.01
Police Department	171,332.38	231,050.00
Senior Citizens	3,618.84	5,000.00
Streets Dept.	41,483.32	51,909.00
Total Expense	330,560.30	419,938.01
Net Ordinary Income	36,220.91	-49,508.29
Other Income/Expense		
Other Income	1,354.33	0.00
Other Expense	3,246.03	5,000.00
Net Other Income	-1,891.70	-5,000.00
Net Income	34,329.21	-54,508.29

4:22 PM
03/28/23
Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July 2022 through February 2023

	Jul '22 - Feb 23	Budget
Ordinary Income/Expense		
Income		
Income		
Bad Debt Payments	68.00	0.00
Sewer Income	141,774.61	137,924.00
Water Income	465,459.81	463,200.00
Income - Other	1,175.00	
Total Income	608,477.42	601,124.00
Tap Fees	3,760.00	8,000.00
Total Income	612,237.42	609,124.00
Gross Profit	612,237.42	609,124.00
Expense		
Bad Debts	2,446.95	3,140.00
Sewer Department	85,691.61	106,786.32
Tap Install Fees	7,260.00	0.00
Water Department	274,015.08	249,796.02
Total Expense	369,413.64	359,722.34
Net Ordinary Income	242,823.78	249,401.66
Other Income/Expense		
Other Income		
Interest Income	999.46	200.00
Other Income	0.20	0.00
TDOT		
SR-26 Water	22,200.00	
Total TDOT	22,200.00	0.00
Total Other Income	23,199.66	200.00
Other Expense		
Interest Expense	88.30	0.00
TDOT SR-26		
Sewer	2,950.00	0.00
Water	27,722.10	0.00
Total TDOT SR-26	30,672.10	0.00
Total Other Expense	30,760.40	0.00
Net Other Income	-7,560.74	200.00
Net Income	235,263.04	249,601.66