

Town of Alexandria

Minutes for Meeting

April 25, 2023

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on April 25, 2023 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Curtis Rutter, Donnie Bearden and Justin Chapman. Quorum established. Mayor Russell Bradshaw and Attorney Vester Parsley were also present. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Bradshaw requested that the minutes from March 28, 2023 meeting be reviewed. Alderman Curtis Rutter made a motion to accept the minutes for March 28, 2023 as presented. Motion seconded by Alderman Lynne Dickerson. Motion passed unopposed.

Public Hearing

Second Reading of Ordinance 2023-01 Updating Occupational Health and Safety Policy. Mayor Bradshaw opened the floor for comment. Mayor Bradshaw closed the floor. Alderman Rutter made a motion to approve Ordinance 2023-1 as presented. Motion seconded by Alderman Dickerson. Motion passed unopposed.

Second Reading of Ordinance 2023-02 Updating to 2018 International Fire Code. Mayor Bradshaw opened the floor for comment. Mr. Jeff McMillian, DeKalb County Fair Board Member, addressed the Board concerning the impact of the Fire Code on the fair grounds. Mayor Bradshaw closed the floor. Alderman Rutter made a motion to approve Ordinance 2023-2 as presented. Motion seconded by Alderman Donnie Bearden. Motion passed unopposed.

Second Reading of Ordinance 2023-03 Modifying Title 17 Refuse and Trash Disposal Section 17-106. Mayor Bradshaw opened the floor for comment. Ms. Tina Casey residing in a Smithville Housing Authority unit addressed the board concerning the trash pickup. Mrs. Bridgette Rogers of 204 High Street addressed the Board asked about raising taxes to pay for the trash. Mayor Bradshaw closed the floor. Alderman Rutter made a motion to approve Ordinance 2023-3 as presented. Motion seconded by Alderman Bearden. Motion passed unopposed.

Mayor Bradshaw opened the floor for resident's comments.

Mayor Bradshaw closed the floor.

Customer Hearing Requests

Darry Driver addressed the Board concerning the Lions Club bill and the fifty dollar (\$50.00) Non-Payment Fee. Board waved the fee.

Tammie Hearn of 287 Brush Creek Circle addressed the Board concerning the fifty dollar (\$50.00) Non-Payment Fee for two different bills. Board waved the fees.

DEPARTMENT MONTHLY REPORTS

Police Report; see attachment A.

Street Report; see attachment B.

Fire Report presented by Fire Chief John Partridge; see attachment C.

Water/Sewer Report; TDEC Notice of Violation was discussed.

Financial Report was presented by Mrs. Tetlow, CMFO; see attachment D. The Loss Prevention Survey from Public Entity Partners was reviewed. TOSHA audit letter was reviewed and showed no violations.

Engineer Report was presented by Mr. Jerry Warren. ARPA projects have been resubmitted to TDEC with their requested changes for the Meter project, Sewer Lift station, and Sykes Pump Station. Wilson County waterline sale is progressing master meter and box have been received. New pumps have been looked at and priced. This will be the last part to completing the sale. He stated that the sewer portion of the TDOT project is ready for testing.

Attorney Report was presented by Vester Parsley. Attorney Parsley discussed the Class Action Opioid Settlement package. Planning and Zoning was also discussed.

Mayor Report was presented by Mayor Bradshaw.

NEW BUSINESS

None

OLD BUSINESS

None

Alderman Bearden made a motion to adjourn. Alderman Rutter seconded the motion. Motion passed unopposed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

March 27, 2023 to April 23, 2023

Calls: 48

Citations: 24

Arrests: 1

Patrol Miles Driven: 1235

Business Door Check: 91

Church Door Checks: 12

New Business:

Attachment B



Town of Alexandria Street Department



Monthly Street Report March 28, 2023 - April 28, 2023

Alexandria Auto Parts

3/31/2023 Truck bulbs/Fluid	\$ 21.27	\$ 21.27
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Fleet Card

3/28/2023 Truck gas	\$ 49.50	
3/31/2023	\$ 35.38	
4/4/2023	\$ 38.95	
4/11/2023	\$ 39.74	
4/19/2023 Truck and Mower	\$ 101.69	
4/11/2023 Mower gas	\$ 37.39	
		\$ 302.65

Total \$ 323.92

Attachment C



ALEXANDRIA FIRE DEPARTMENT

102 HIGH STREET, P.O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT

March 29, 2023 to April 24, 2023

- Calls answered, Emergency and Service: **16 Calls.**
- 49 calls year-to-date.
- 19 total members
- J.Partridge attending Recruitment and Retention Coordinator course.
- One member starting Basic Firefighting Course in April.

1:46 PM
04/25/23
Accrual Basis

Town of Alexandria
Profit & Loss Budget vs. Actual
July 2022 through March 2023

Attachment D

	Jul '22 - Mar 23	Budget
Ordinary Income/Expense		
Income		
Property Taxes	114,516.79	107,000.00
Citations	12,677.33	28,114.00
Intergovernmental Revenues	200,828.26	191,925.72
Other Revenues	1,206.50	2,050.00
Rent and Lease Payments	2,250.00	2,250.00
Taxes	37,504.83	39,090.00
Total Income	368,983.71	370,429.72
Gross Profit	368,983.71	370,429.72
Expense		
USDA Loan	22,059.00	22,059.00
Fire Department	9,648.59	12,426.00
General Government	83,216.99	97,494.01
Police Department	171,945.90	231,050.00
Senior Citizens	3,812.19	5,000.00
Streets Dept.	42,469.82	51,909.00
Total Expense	333,152.49	419,938.01
Net Ordinary Income	35,831.22	-49,508.29
Other Income/Expense		
Other Income	1,395.04	0.00
Other Expense	3,246.03	5,000.00
Net Other Income	-1,850.99	-5,000.00
Net Income	33,980.23	-54,508.29

2:34 PM
04/25/23
Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	Jul '22 - Mar 23	Budget
Ordinary Income/Expense		
Income		
Bad Debt Payments	76.50	0.00
Sewer Income	157,364.70	151,210.00
Water Income	516,989.94	515,400.00
Total Income	674,431.14	666,610.00
Tap Fees	5,760.00	8,000.00
Total Income	680,191.14	674,610.00
Gross Profit	680,191.14	674,610.00
Expense		
Bad Debts	2,779.61	3,530.00
Sewer Department	92,434.73	118,606.24
Tap Install Fees	7,260.00	0.00
Water Department	326,400.92	286,635.50
Water Meters	0.00	6,000.00
Total Expense	428,875.26	414,771.74
Net Ordinary Income	251,315.88	259,838.26
Other Income/Expense		
Other Income		
Interest Income	1,255.58	225.00
Other Income	0.20	0.00
TDOT	23,682.50	0.00
Total Other Income	24,938.28	225.00
Other Expense		
Interest Expense	100.79	0.00
TDOT SR-26	30,672.10	0.00
Total Other Expense	30,772.89	0.00
Net Other Income	-5,834.61	225.00
Net Income	245,481.27	260,063.26