

Town of Alexandria

Minutes for Meeting April 27, 2021

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on April 27, 2021 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance in person were: Lloyd Dyer, Lynne Dickerson, Charlie Fraser, Rusty Bradshaw, and Beth Tripp. Quorum established. Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with a prayer by and the Pledge led by Attorney Parsley.

Mayor Armstrong requested that the minutes from the March 23, 2021 meeting be reviewed. Alderman Lloyd Dyer made a motion to accept the minutes for March 23, 2021 as presented. Motion seconded by Alderman Charlie Fraser. Motion passed unopposed.

Black Helmet ceremony was held by the Fire Department recognizing Dale Stubblefield, Whitney Conger and Joel Loudermilk as Certified Fire Fighters.

Mayor Armstrong opened the floor for citizen's comments.

Ross Talley discussed the extension of water to his property on Brush Creek Road, Map 22 Parcel 017.06. Mr. Talley was advised that the property does not abut a water main and to begin the process he must fill out the water availability form and pay the related fee.

DEPARTMENT MONTHLY REPORTS

Water Report was presented by Mr. Jerry Warren. The Town has been discussing water territory with Wilson Water Authority in reference to service on Lou Ann Snyder Property. The two systems are close to each other on Hearn Hill. WWAWC is requesting a master meter to feed the properties within their territory with water purchased from the Town of Alexandria Water Department. Discussion was tabled awaiting Wilson Water Authority Board Meeting.

Police report was presented by Chief Chris Russell; see attachment A.

Fire report was presented by Fire Chief Brian Partridge; see attachment B.

Street report was presented by Mayor Armstrong; see attachment C.

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO; see attachment D. Water and Sewer Report does not account for Depreciation Expense or Interest. Alderman Utility Training was discussed.

Engineering Report was presented by Jerry Warren. State Revolving Fund has been applied for to assist in the planning for radio read meters and zone meters. TDOT Route 70 expansion was discussed as it is in the process of being started. Disposable wipes are causing an issue in the lift station. These are not disposable and can destroy the lift station. They cannot be flushed into the sewer system. We have had multiple issues with them and the lift station on High Street.

Attorney report was presented by Attorney Vester Parsley. Nothing new to report.

Mayor report was presented by Mayor Armstrong. Mayor Armstrong gave out the Alderman assignments. Mayor Armstrong presented Tennessee Safety & Health Conference and asked to attend. Discussion was tabled.

NEW BUSINESS

Seay Church repairs to the ramp were discussed. The Town will request bids to repair/replace the ramp.

Slum Clearance/B-2 Zoning – The Town has received 5 complaints concerning the fact that there are people residing in Commercial Buildings and are living in slum conditions. The Board is referring this issue to Attorney Parsley to research the issue and send a letter to the owners of the property.

Ordinance 2020-1 Updating the number of Beer Permits, amending Title 8 of the Municipal Code by adding four (4) Beer Permits. Alderman Fraser made a motion to pass the ordinance on first reading. Motion seconded by Alderman Lynne Dickerson. Roll Call vote.

Dyer – Aye
Dickerson – Aye
Fraser – Aye
Bradshaw – Aye
Tripp – Aye
Motion passed

EPA – Expedited Settlement Agreement was presented to the Board by Mrs. Tetlow and Mr. Warren. The ESA was reviewed in the meeting with the EPA earlier this month. The updates to the MOR's and DMR's need to be completed to respond to the EPA. TDEC Corrective Action Plan is due by the end of this month.

TDEC violations of Public Notice. The Town received a letter from TDEC stating that the Town did not post Public Notice for violations that occurred in the time period from 2017 through 2019.

Industrial and Edgewood Paving – Mr. Warren will be putting this out for bid in May.

Industrial Sign Replacement – The Town will be getting estimates on replacement of the sign on Industrial Street.

OLD BUSINESS

Discussion was held concerning holding a farmers' market in Alexandria. Discussion tabled

Alderman Dickerson made a motion to adjourn. Alderman Fraser seconded the motion. Motion passed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

March 23, 2021 to April 27, 2021

Calls: 63

Citations: 29

Arrests: 3

Patrol Miles Driven: 2524

Business Door Check: 113

Church Door Checks: 15

New Business:

Drug Take Back event held at city hall on April 24th in partnership with the DeKalb Drug Coalition. Approximately fifteen (15) pounds of unused prescription medicine collected during the event.



MONTHLY ACTIVITY REPORT

March 24th 2020 to April 27th, 2021

- Calls answered, Emergency and Service: **Calls.**
- Grant received to purchase battery powered ventilation saw. \$1,150.
- Firefighters' Association received donations from Stain and Seal Experts for \$750 and from Wilson Bank & Trust for \$750.
- Replacing tires on Engine 76 (1998 truck). \$2,744
- Emergency Medical Responder Class ending May 25th. 10 of 12 members will hold medical licenses from EMR to Paramedic.
- Members trained in maze trailer rented from the Tennessee Firefighters Association last week.



**Town of Alexandria
Street Department**



**Monthly Street Report
March 24, 2021 - April 27, 2021**

<u>Hardware of Watertown</u>			
4/15/2021	Keys	\$ 18.00	
4/19/2021	Keys	\$ 21.00	\$ 39.00
<u>Alexandria Auto Parts</u>			
4/19/2021	Mower battery	\$ 44.00	\$ 44.00
<u>Co-Op</u>			
4/1/2021	Cornerstone Spray	\$ 101.98	\$ 101.98
<u>Fleet Card</u>			
3/24/2021	Truck gas	\$ 19.75	
3/30/2021		\$ 46.51	
4/6/2021		\$ 45.02	
4/13/2021		\$ 43.63	
4/20/2021		\$ 50.47	\$ 205.38
3/25/2021	Mower Gas	\$ 24.49	
3/30/2021		\$ 20.68	
4/6/2021		\$ 27.51	
4/12/2021		\$ 26.22	
4/15/2021		\$ 25.52	
4/20/2021		\$ 26.49	\$ 150.91
4/5/2021	Tractor Diesel	\$ 13.00	\$ 369.29
			<u>\$ 554.27</u>
Total			\$ 554.27

Attachment D

	Jul '20 - Mar 21	Budget
Ordinary Income/Expense		
Income		
Property Taxes	112,760.77	102,565.00
Citations	20,727.64	26,249.00
Intergovernmental Revenues	197,940.45	148,962.00
Other Revenues	4,708.00	660.00
Rent and Lease Payments	3,575.00	3,825.00
Supplement salary-Police	0.00	2,400.00
Taxes	37,521.20	32,478.00
Total Income	377,233.06	317,139.00
Gross Profit	377,233.06	317,139.00
Expense		
USDA Loan	22,059.00	
Fire Department	7,999.73	11,166.00
General Government	88,514.74	100,775.73
Police Department	161,593.87	188,143.00
Senior Citizens	3,307.90	4,772.49
Streets Dept.	40,650.45	48,648.46
Total Expense	324,125.69	353,505.68
Net Ordinary Income	53,107.37	-36,366.68
Other Income/Expense		
Other Income	55,540.14	3,150.50
Other Expense	56,740.09	0.00
Net Other Income	-1,199.95	3,150.50
Net Income	51,907.42	-33,216.18

	Jul '20 - Mar 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Bad Debt Payments	76.50	0.00	76.50
Sewer Income	147,679.23	148,803.75	-1,124.52
Water Income	493,597.99	508,958.28	-15,360.29
Total Income	641,353.72	657,762.03	-16,408.31
Tap Fees			
Sewer	3,000.00	9,000.00	-6,000.00
Water	17,500.00	10,000.00	7,500.00
Total Tap Fees	20,500.00	19,000.00	1,500.00
Total Income	661,853.72	676,762.03	-14,908.31
Gross Profit	661,853.72	676,762.03	-14,908.31
Expense			
Bad Debts	4,382.09	0.00	4,382.09
Bank Service Charge	25.00		
Equipment Purchase	1,469.00	32,000.00	-30,531.00
Sewer Department	92,568.11	132,343.00	-39,774.89
Tap Install Fees			
Sewer Tap	2,000.00	0.00	2,000.00
Water Tap	14,000.00	0.00	14,000.00
Total Tap Install Fees	16,000.00	0.00	16,000.00
Water Department	238,481.16	380,419.06	-141,937.90
Water Meters	5,928.00	6,000.00	-72.00
Total Expense	358,853.36	550,762.06	-191,908.70
Net Ordinary Income	303,000.36	125,999.97	177,000.39
Other Income/Expense			
Other Income			
Grants	0.00	29,500.00	-29,500.00
Interest Income	236.58	0.00	236.58
Other Income	1,031.10	0.00	1,031.10
TDOT			
SR-26 Sewer	8,562.50		
SR-26 Water	28,612.50		
Total TDOT	37,175.00		
Total Other Income	38,442.68	29,500.00	8,942.68
Other Expense			
ECD Planning - Grant	33,000.00	0.00	33,000.00
TDOT SR-26			
Sewer	10,820.00		
Water	38,187.50		
Total TDOT SR-26	49,007.50		
Total Other Expense	82,007.50	0.00	82,007.50
Net Other Income	-43,564.82	29,500.00	-73,064.82
Net Income	259,435.54	155,499.97	103,935.57