

Town of Alexandria

Minutes for Meeting

April 26, 2022

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on April 26, 2022 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Rusty Bradshaw, and Beth Tripp. Quorum established. Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Bennett Armstrong requested that the minutes from the March 22, 2022 meeting be reviewed. Alderman Beth Tripp made a motion to accept the minutes for March 22, 2022 as presented. Motion seconded by Alderman Lynne Dickerson. Motion passed unopposed.

Mayor Armstrong opened the floor for citizen's comments.

Susan Holmes addressed the Board concerning the Three Star Grant. She also addressed the issues on Gin Alley with trash and debris that is accumulating as well as the state of the Gin Alley.

Ms. Sandy Brown, Senior Center Director addressed the Board concerning Old Timers Day due to the scheduling of Watertown's Mile Long Yard Sale, she moved Old Timers Day to Saturday, October 1, 2022.

DEPARTMENT MONTHLY REPORTS

Police Report; see attachment A.

Street Report; see attachment B.

Fire Report was presented by Assistant Chief John Partridge; see attachment C.

Water/Sewer Report was presented by Mrs. Elizabeth Tetlow, CMFO. The Consumer Confidence Report has been uploaded to the Town website notification printed on monthly water bills beginning April 20, 2022. Multiple water leaks were identified and repaired this month.

Financial Report was presented by Mrs. Tetlow, CMFO; see attachment D. Workshop set for Thursday, May 5, 2022 at 5pm. Mrs. Tetlow reviewed the new order from the Water and Wastewater Financing Board releasing the Town from oversight.

Engineering Report was presented by Mr. Jerry Warren. Mr. Warren addressed TDOT water line replacement. He is still working on the funding for the water and wastewater projects. Hearn Hill project is waiting on the original easement to be filed. Marque Labs sewer project is still waiting on diagrams from them for the waste treatment.

Attorney Report was presented by Vester Parsley. Mr. Warren and Attorney Parsley met with and reviewed the plans for the master meter with Mr. David Lawrence.

Mayor Report was presented by Mayor Armstrong. Mayor Armstrong addressed the needs of the cemetery.

NEW BUSINESS

None

OLD BUSINESS

None

Alderman Tripp made a motion to adjourn. Alderman Dickerson seconded the motion. Motion passed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

March 22, 2022 to April 22, 2022

Calls: 67

Citations: 17

Arrests: 5

Patrol Miles Driven: 1819

Business Door Check: 119

Church Door Checks: 21

New Business:

Attachment B



Town of Alexandria Street Department



Monthly Street Report March 22, 2022 to April 22, 2022

<u>Hardware Watertown</u>			
3/18/2022	Seay Church Repairs	\$ 21.98	\$ 21.98
<u>Alexandria Auto Parts</u>			
4/7/2022	Oil Change	\$ 55.74	\$ 55.74
<u>Fleet Card</u>			
3/17/2022	Truck gas	\$ 37.51	
3/22/2022		\$ 43.71	
3/25/2022		\$ 37.26	
3/31/2022		\$ 28.73	
4/5/2022		\$ 31.00	
4/7/2022		\$ 30.56	
4/12/2022		\$ 28.85	
4/18/2022		\$ 43.77	\$ 281.39
3/17/2022	Mower	\$ 36.39	
3/22/2022		\$ 19.32	
3/29/2022		\$ 37.78	
4/8/2022		\$ 31.16	
4/18/2022		\$ 32.49	
			\$ 157.14
Total		\$	516.25



MONTHLY ACTIVITY REPORT
March 24, 2022 to April 26, 2022

- Calls answered, Emergency and Service: **16 Calls.**
- 45 calls year-to-date.
- One call dropped with no response.
- 2 new applicants, one is a trained and certified firefighter and EMR.
- Repairs made to Squad 75 (Ford Explorer), rear tire replaced due to a broken belt, and sway bar connections repaired. **\$509.21**
- One section of 4" hose repaired, \$300-\$400 savings.
- Firefighters' Association received grant to replace one nozzle and 400' of fire hose.
- Firefighters' Association held a fundraiser at Wilson Bank & Trust's Family Fun day and made \$800-\$900 profit. These funds will be used to purchase a battery-powered chainsaw to continue the battery conversion project.
- J.Partridge Fire Inspector Certification Completed.

Attachment D

6:20 PM
04/26/22
Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July 2021 through March 2022

	Jul '21 - Mar...	Budget
Ordinary Income/Expense		
Income		
Income		
Bad Debt Payments	159.96	0.00
Sewer Income	145,534.26	146,250.00
Water Income	<u>512,278.34</u>	<u>487,498.00</u>
Total Income	657,972.56	633,748.00
Tap Fees	41,000.00	16,500.00
Total Income	<u>698,972.56</u>	<u>650,248.00</u>
Gross Profit	698,972.56	650,248.00
Expense		
Bad Debts	5,888.10	0.00
Sewer Department	115,606.91	116,119.00
Tap Install Fees	24,325.00	0.00
Water Department	254,882.72	306,335.00
Water Meters	0.00	6,000.00
Total Expense	<u>400,702.73</u>	<u>428,454.00</u>
Net Ordinary Income	298,269.83	221,794.00
Other Income/Expense		
Other Income	2,487.41	0.00
Other Expense		
Interest Expense	0.75	
TDOT SR-26		
Sewer	1,482.50	
Water	34,237.50	
Total TDOT SR-26	<u>35,720.00</u>	
Total Other Expense	<u>35,720.75</u>	0.00
Net Other Income	<u>-33,233.34</u>	0.00
Net Income	<u><u>265,036.49</u></u>	<u><u>221,794.00</u></u>

	Jul 1, '21 - Apr 26, 22	Budget
Ordinary Income/Expense		
Income		
Property Taxes		
Int & Pen on Property Taxes	231.77	0.00
Current Year Property Taxes	96,334.00	88,151.40
Ad Valorem	12,361.00	12,000.00
Prior Year Property Taxes	1,113.00	2,581.33
Total Property Taxes	110,039.77	102,732.73
Citations	24,317.46	29,233.33
Intergovernmental Revenues	197,058.54	195,332.14
Other Revenues		
Beer Permit	925.00	400.00
Miscellaneous Income	739.59	394.67
Zoning/Variance	350.00	0.00
Total Other Revenues	2,014.59	794.67
Rent and Lease Payments	3,025.00	4,193.34
Taxes		
Cable TV Franchise Fee	4,586.91	7,403.33
Wholesale Beer Tax	34,776.79	35,233.33
Total Taxes	39,363.70	42,636.66
Total Income	375,819.06	374,922.87
Gross Profit	375,819.06	374,922.87
Expense		
USDA Loan	24,510.00	24,183.20
Fire Department	4,946.79	11,511.60
General Government	89,866.86	100,289.92
Police Department	186,310.81	202,163.79
Senior Citizens	4,054.24	4,676.67
Streets Dept.	59,846.42	52,503.39
Total Expense	369,535.12	395,328.57
Net Ordinary Income	6,283.94	-20,405.70
Other Income/Expense		
Other Income		
Restricted - GS Grant	26,072.00	0.00
GHSO-Grant	4,602.58	3,750.00
Interest	41.25	0.00
Christmas parade donations	545.00	0.00
Total Other Income	31,260.83	3,750.00
Other Expense		
Drug Fund Transfer	5,000.00	5,000.00
Donation Expense		
Christmas Parade	525.00	0.00
Total Donation Expense	525.00	0.00
ARP	11,844.51	0.00
THSO Grant Paid	4,092.21	0.00
2021 Hickman Creek	109.73	0.00
GS Grant Expense	17,000.00	47,119.00
Total Other Expense	38,571.45	52,119.00
Net Other Income	-7,310.62	-48,369.00
Net Income	-1,026.68	-68,774.70