

Town of Alexandria

Minutes for Meeting

May 24, 2022

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on May 24, 2022 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lloyd Dyer, Lynne Dickerson, Rusty Bradshaw, and Beth Tripp. Quorum established. Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Bennett Armstrong requested that the minutes from the April 26, 2022 meeting be reviewed. Alderman Lloyd Dyer made a motion to accept the minutes for April 26, 2022 as presented. Motion seconded by Alderman Rusty Bradshaw. Motion passed unopposed.

Mayor Armstrong opened the floor for citizen's comments.

Julie Nugent 307 W. Main Street addressed the Board concerning the Non-Payment fee on her account.

Susan Holmes addressed the Board concerning Gin Ally Parking Lot. She spoke to the Fair Board about helping with lining the parking lot before the fair.

Sandy Brown addressed the Board concerning the Senior Center floor improvement. Contractor Doug Collins will be completing the work. Flag Day will be observed at the Senior Center to retire flags.

DEPARTMENT MONTHLY REPORTS

Police Report was presented by Police Chief Chris Russell; see attachment A.

Request for a new vehicle for the Police Department. Alderman Dickerson made a motion to approve the purchase of a new vehicle for the Police Department as presented. Motion seconded by Alderman Dyer. Motion passed unopposed.

Street Report was presented by Mayor Armstrong; see attachment B.

Fire Report was presented by Assistant Chief John Partridge; see attachment C. Assistant Chief Partridge introduced new member Steve Adams.

Water/Sewer Report was presented by Mr. Rich Potter, Sykes Clear well passed inspection and they installed a chlorine removal system for the building. The Water Department is currently working on replacing a small line on Brush Creek Circle, Schoolhouse Circle, and Grisham Lane that is leaking. Multiple small water leaks were identified and repaired this month. Sewer Plant had a wiring issue on the Main Drive, the coating burnt off the three phase. It is in the process of being repaired. One blower is still down two others are running. Replacement of the tarp over the EQ basin would cost four thousand eight hundred dollars (\$4800.00) to use 3 inch balls to float on the EQ Basin to reduce duck weed, would cost approximately six thousand five hundred dollars (\$6500.00).

Alderman Dyer made a motion to explore the repairs to basin B with a possible cost of two thousand dollars (\$2000.00). Motion seconded by Alderman Dickerson.

Roll call vote.

Dyer – Aye

Dickerson – Aye

Bradshaw – Aye

Tripp – Aye
Motion passed.

Financial Report was presented by Mrs. Tetlow, CMFO; see attachment D.

Mrs. Elizabeth Tetlow, CMFO presented UCHRA vendor contract, UCHRA has received federal funding to assist water customers with their bills. For the Town to be eligible to participate in the program there is a vendor form to complete. Alderman Dyer made a motion to participate in the UCHRA Low Income Household Water Assistance Program as presented. Motion seconded by Alderman Tripp. Motion passed unopposed.

Engineering Report was presented by Mr. Jerry Warren. Mr. Warren has received inquiry from SRF concerning funding for both water and wastewater. TDEC is reviewing wastewater plant for the corrective action plan. TDOT water line replacement is progressing. Hearn Hill project is awaiting on the original easement to be recorded.

Attorney Report was presented by Vester Parsley. Attorney Parsley presented the Water and Sewer Operator Contracts.

Mayor Report was presented by Mayor Armstrong. Mayor Armstrong discussed funding for the cemetery.

NEW BUSINESS

First reading of Ordinance 2021-2 Amendment to Budget for Fiscal Year 2021 – 2022 was held. Alderman Dyer made a motion to accept Ordinance 2021-2 as presented. Motion seconded by Alderman Tripp. Motion passed unopposed.

First reading of Ordinance 2021-3 Water and Sewer Rates was held. Alderman Dyer made a motion to accept Ordinance 2021-3 as presented. Motion seconded by Alderman Dickerson. Motion passed unopposed.

First reading of Ordinance 2021-4 Budget for Fiscal Year 2022 - 2023 was held. Alderman Dyer made a motion to accept Ordinance 2021-4 as presented. Motion seconded by Alderman Tripp. Motion passed unopposed.

OLD BUSINESS

None

Alderman Tripp made a motion to adjourn. Alderman Bradshaw seconded the motion. Motion passed unopposed.

MAYOR _____

ATTESTED _____

RECORDER _____

Alexandria Police Department



Monthly Activity Report

April 23, 2022 to May 20, 2022

Calls: 61

Citations: 12

Arrests: 1

Patrol Miles Driven: 1652

Business Door Check: 115

Church Door Checks: 20

New Business:

1. Request approval to purchase new patrol vehicle and emergency equipment from Ford of Murfreesboro for \$45,447.00.



Town of Alexandria Street Department



Monthly Street Report April 22, 2022 - May 20, 2022

<u>Ronnie Parker Small Engine</u>			
	4/30/2022 Oil Filter mower	\$ 36.00	\$ 36.00
<u>TSC</u>			
	5/6/2022 Weedeater/2 Shirts	\$ 65.97	\$ 65.97
<u>Alexandria Auto Parts</u>			
	5/2/2022 Break Lightbulb	\$ 7.25	
	5/9/2022 Stein Mix	\$ 12.50	\$ 19.75
<u>Fleet Card</u>			
	4/22/2022 Truck gas	\$ 53.72	
	4/29/2022	\$ 58.23	
	5/12/2022	\$ 52.54	
	5/6/2022	\$ 68.13	
	5/12/2022	\$ 40.89	\$ 273.51
	4/25/2022 Mower	\$ 39.60	
	5/5/2022	\$ 48.59	
	5/6/2022	\$ 40.99	
	5/12/2022	\$ 41.01	
			\$ 170.19
		Total \$	\$ 565.42



ALEXANDRIA FIRE DEPARTMENT

102 HIGH STREET, P.O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT

April 27, 2022 to May 24, 2022

- Calls answered, Emergency and Service: **9 Calls.**
- 54 calls year-to-date.
- Two new members added. Steve Adams and Shea Holmes.
- Two new applicants.
- Repairs and preventative maintenance completed on SCBA compressor and fill station.

Attachment D

5:17 PM
05/24/22
Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss
July 2021 through April 2022

	<u>Jul '21 - Apr '22</u>
Ordinary Income/Expense	
Income	
Income	
Bad Debt Payments	168.46
Sewer Income	160,493.41
Water Income	<u>562,604.07</u>
Total Income	723,265.94
Tap Fees	<u>52,000.00</u>
Total Income	<u>775,265.94</u>
Gross Profit	775,265.94
Expense	
Bad Debts	6,114.31
Sewer Department	144,635.13
Tap Install Fees	28,325.00
Water Department	<u>291,676.13</u>
Total Expense	<u>470,750.57</u>
Net Ordinary Income	304,515.37
Other Income/Expense	
Other Income	2,519.37
Other Expense	<u>40,196.50</u>
Net Other Income	<u>-37,677.13</u>
Net Income	<u>266,838.24</u>

	<u>Jul '21 - Apr 22</u>
Ordinary Income/Expense	
Income	
Property Taxes	110,352.77
Citations	23,365.60
Intergovernmental Revenues	219,521.85
Other Revenues	2,014.59
Rent and Lease Payments	3,025.00
Taxes	<u>44,129.27</u>
Total Income	<u>402,409.08</u>
Gross Profit	402,409.08
Expense	
USDA Loan	24,510.00
Fire Department	5,025.83
General Government	91,018.71
Police Department	186,310.81
Senior Citizens	4,443.60
Streets Dept.	<u>77,794.67</u>
Total Expense	<u>389,103.62</u>
Net Ordinary Income	13,305.46
Other Income/Expense	
Other Income	31,262.11
Other Expense	<u>21,571.45</u>
Net Other Income	<u>9,690.66</u>
Net Income	<u><u>22,996.12</u></u>