

Town of Alexandria

Minutes for Meeting

September 27, 2022

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on September 27, 2022 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Curtis Rutter, and Rusty Bradshaw. Quorum established. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Lloyd Dyer requested that the minutes from the August 23, 2022 meeting be reviewed. Alderman Lynne Dickerson made a motion to accept the minutes for August 23, 2022 as presented. Motion seconded by Alderman Curtis Rutter. Motion passed unopposed.

Mayor Dyer opened the floor for citizen's comments.

Meredith Pohland of 121 Curtis Avenue addressed the Board concerning the non-payment fee. She had never been late prior to this payment. Alderman Rutter made a motion to waive the non-payment fee. Alderman Dickerson seconded the motion. Motion passed unopposed.

Susan Holmes addressed the Board concerning Zoning Ordinance violations. Mayor Dyer advised her that the Planning and Zoning Board were aware of the issues and would be sending letters concerning the violations.

Mrs. Bobby Young of 317 West Main Street addressed the Board concerning the non-payment fee. She mailed the check and it had not been received by the Town. Alderman Rutter made a motion to waive the non-payment fee. Alderman Dickerson seconded the motion. Motion passed unopposed.

DEPARTMENT MONTHLY REPORTS

Senior Center Report was presented by Director Sandy Brown. Mrs. Brown went over the details for Old Timers Day Saturday, October 1st. The Senior Center installed programmable thermostats to assist in electrical and gas savings. She also stated the Senior Center received a grant to purchase new chairs for the center.

Police Report was presented by Police Chief Chris Russell; see attachment A.

Street Report was presented by Mayor Dyer; see attachment B. Trash Workshop was planned for October 10th at 6:00pm to discuss issues concerning trash pickup.

Fire Report was presented by Fire Chief John Partridge; see attachment C. Chief Partridge also introduced a new member Mr. Josh Roth to the Board.

Water/Sewer Report was presented by Mr. Rich Potter. Red water was coming from a fifty-eight (58) year old line that is being replaced in Gordonsville by Smith Utility District. They are almost ready to switch over to the new line. Mr. Potter has been collecting and having the water tested as the red water appears. Department of Environmental Protection issued new Lead and Copper rulings that require the inspection of lines for any house built before 1988. The Water Department will have limited time to identify, inspect, and inventory these properties.

Financial Report was presented by Mrs. Tetlow, CMFO; see attachment D. Tax bills will be mailed on Friday, September 30th and collections begin on Monday, October 3rd. Mrs. Tetlow stated the Town received a recognition from the Comptroller's office for timely passing, filing and balancing the 2022-2023 Budget.

Engineer Report was presented by Jerry Warren. Wilson Water and Wastewater Authority are looking over the design of the master meter location. Paperwork should be ready to approve very soon. Waterline contractor for the DOT project on Rt 70 are back on site and capping lines. They

are waiting on the electrical subcontractor to complete the corrections noted by Middle Tennessee Electric during the electrical inspection to proceed with the line switch over at the pump station. Sewer replacement should start next month, it is a smaller portion of the install for DOT. ARPA projects are being submitted to TDEC for the Meter project, Sewer Lift station, and Sykes Pump Station.

Discussion was held concerning Smith County Mayor's ARPA request to cooperatively fund the Sykes Pump Station. Motion was made by Alderman Rutter to accept the ARPA cooperative funds from Smith County, Tennessee to go toward the upgrades at Sykes Pump Station. Motion was seconded by Alderman Dickerson. Motion passed unopposed.

Attorney Report was presented by Vester Parsley. He stated there was nothing new to report.

Mayor Report was presented by Mayor Dyer. Mayor Dyer is in contact with Suzanne Williams trying to get grant ideas and leads to make sure we keep moving forward.

NEW BUSINESS

Resolution No. 20220927A – A resolution authorizing the Town of Alexandria to participate in the “Safety Partners” Matching Grant. Alderman Rutter made a motion to accept the resolution as presented. Alderman Dickerson seconded the motion. Motion passed unopposed.

Resolution No. 20220927B – A resolution of the Town of Alexandria Board of Mayor and Aldermen to declare certain property owned by the Town to be surplus to the Town's needs and directing disposal of same. Alderman Dickerson made a motion to accept the resolution as presented. Alderman Rutter seconded the motion. Motion passed unopposed.

Dates for November and December meetings have been changed to November 15th and December 13th due to the year-end holidays.

OLD BUSINESS

None

Alderman Bradshaw made a motion to adjourn. Alderman Rutter seconded the motion. Motion passed unopposed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

August 20, 2022 to September 23, 2022

Calls: 63

Citations: 9

Arrests: 2

Patrol Miles Driven: 1319

Business Door Check: 134

Church Door Checks: 16

New Business:

1. Haley Lawrence resigned as a full time police officer effective September 22, 2022. He will remain as a part time officer.
2. The police department was awarded a \$304.00 grant from Public Entity Partners to replace outdated body cameras.
3. Attached is a list of surplus vehicles and equipment to be approved from public auction or destruction.
4. Tennessee Highway Safety Office conducted an audit of grant funds on August 31, 2022 and no issues of non-compliance were found.



Town of Alexandria
Street Department



Monthly Street Report
August 19, 2022 - September 23, 2022

<u>Alexandria Auto Parts</u>			
	9/7/2022 PS Fluid	\$ 6.49	\$ 6.49
<u>Fleet Card</u>			
	8/19/2022 Truck gas	\$ 36.28	
	8/23/2022	\$ 28.70	
	8/26/2022	\$ 39.61	
	8/29/2022	\$ 26.81	
	8/30/2022	\$ 17.57	
	9/2/2022	\$ 36.04	
	9/8/2022	\$ 43.11	
	9/13/2022	\$ 27.78	
	9/19/2022	\$ 42.19	\$ 298.09
	8/18/2022 Mower	\$ 38.76	
	8/26/2022	\$ 38.71	
	9/6/2022	\$ 34.30	
	9/12/2022	\$ 32.69	
	9/19/2022	\$ 35.91	
			\$ 180.37
			Total \$ 484.95



ALEXANDRIA FIRE DEPARTMENT

102 HIGH STREET, P.O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT

Aug 24, 2022 to September 27, 2022

- Calls answered, Emergency and Service: **14 Calls.**
- 118 calls year-to-date.
- 16 total members
- Pre-application submitted for a joint grant between Alexandria and Smithville for weather radios.
- Firefighters' Association received three grants for \$3,750. Ten new fire helmets have been ordered. This will replace all out-of-date helmets.
- Reviewing 2018 International Fire Code to prepare for adoption.
- Submitting \$3000 grant to TN Forestry for wildland firefighting equipment.
- Projects in progress: Completing preplans, Hydrant testing and Inspection Program, Georgia Pacific Grant, Hydrant Lock Program.

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July through August 2022

	Jul - Aug 22	Budget
Ordinary Income/Expense		
Income		
Bad Debt Payments	17.00	0.00
Sewer Income	35,915.17	36,056.00
Water Income	117,181.44	116,700.00
Income - Other	25.00	
Total Income	153,138.61	152,756.00
Tap Fees		
Equipment Rental	630.00	0.00
Total Tap Fees	630.00	0.00
Total Income	153,768.61	152,756.00
Gross Profit	153,768.61	152,756.00
Expense		
Bad Debts	1,687.32	780.00
Sewer Department	24,530.13	33,839.80
Tap Install Fees	4,630.00	0.00
Water Department	45,411.58	58,256.14
Total Expense	76,259.03	92,875.94
Net Ordinary Income	77,509.58	59,880.06
Other Income/Expense		
Other Income		
Interest Income	71.30	50.00
Other Income	0.10	0.00
Total Other Income	71.40	50.00
Other Expense		
Interest Expense	16.30	
Total Other Expense	16.30	0.00
Net Other Income	55.10	50.00
Net Income	77,564.68	59,930.06

9:20 AM
09/27/22
Accrual Basis

Town of Alexandria
Profit & Loss Budget vs. Actual
July through August 2022

	Jul - Aug 22	Budget
Ordinary Income/Expense		
Income		
Property Taxes	1,146.00	0.00
Citations	4,694.66	5,175.00
Intergovernmental Reven...	22,404.26	22,947.12
Other Revenues	162.50	250.00
Rent and Lease Payments	500.00	500.00
Taxes	4,250.87	5,400.00
Total Income	33,158.29	34,272.12
Gross Profit	33,158.29	34,272.12
Expense		
USDA Loan	4,902.00	4,902.00
Fire Department	849.58	2,797.00
General Government	37,452.16	49,005.70
Police Department	40,500.10	42,455.00
Senior Citizens	818.38	2,000.00
Streets Dept.	7,642.82	12,648.00
Total Expense	92,165.04	113,807.70
Net Ordinary Income	-59,006.75	-79,535.58
Other Income/Expense		
Other Income	0.16	0.00
Net Other Income	0.16	0.00
Net Income	-59,006.59	-79,535.58