

Town of Alexandria

Minutes for Meeting January 26, 2021

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on January 26, 2021 at 7:00 P.M. The meeting was held via online platform, however the Mayor and Aldermen were all present in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lloyd Dyer, Lynne Dickerson, Charlie Fraser and Rusty Bradshaw. Quorum established.

Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with a statement from Mayor Bennett Armstrong, “On March 20, 2020, Governor Bill Lee signed Executive Order No. 16 (“the Order”) extended by Order Nos. 34, 51, 60, 65, and 71, which suspends the requirements of the Tennessee Open Meetings Act (“TOMA”) to the extent necessary to allow any governing body subject to the requirements of TOMA to meet and conduct essential business by electronic means if the body determines meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans in light of the COVID-19 pandemic. Based on the above orders the Mayor and Board of Aldermen have determined that holding this meeting electronically is necessary to protect public health, safety, and welfare in light of the coronavirus.”

Mayor Armstrong requested that the minutes from the November 30 and December 15, 2020 meetings be reviewed. Alderman Lloyd Dyer made a motion to accept the minutes for November 30 and December 15, 2020 as presented. Motion seconded by Alderman Charlie Fraser. Motion passed unopposed.

Mayor Armstrong opened the floor for citizen’s comments. None in attendance.

DEPARTMENT MONTHLY REPORTS

Water/Sewer Report was presented by Mrs. Elizabeth Tetlow. Rich Potter has all the supplies to repair the manholes in Hickman Creek. Repairs will start as soon as the water recedes.

Police report was presented by Chief Chris Russell; see attachment A.

Fire report was presented by Assistant Chief John Partridge; see attachment B.

Streets report was presented by Mayor Armstrong; see attachment C.

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO; see attachment D. Water Loss was discussed as there was an increase in water purchased versus water sold. Senior Center repairs were discussed.

Engineering Report was presented by Jerry Warren. Edgewood Box Culvert contractor was able to complete the culvert. They will be reviewing the break report to assess the timing of re-opening Edgewood Street. TDOT expansion of SR-26 lacks two (2) water and sewer easements from the Town. Mr. Warren stated that we should have these easements soon. EPA inspection reports were discussed. There will be a meeting between the Town and the EPA to go over the report. This online meeting will be scheduled in February. SRF has completed the financial review of Water and Sewer Department and the outcome appears to be favorable. CDBG application would be moving and replacing three thousand feet (3000) of sewer pipe from Sewer Plant to the tie in location. FEMA application would be from the West Main Street side of the creek to the tie in location. Town match will be approximately thirteen and a half percent (13.5%).

Alderman Lloyd Dyer made a motion to proceed with the FEMA application to assist in replacing the sewer in Hickman Creek. Alderman Fraser seconded the motion. Motion passed unopposed.

Attorney report was presented by Attorney Vester Parsley. Attorney Parsley reported that the TDEC Order has been responded to and we are in compliance with the current requirements of the order.

NEW BUSINESS

Updated Zoning Map was presented to the Board. It will be digitized and placed on the Town website.

Resolution 20210126 - A Resolution to apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds was read by Mayor Armstrong. Alderman Fraser made a motion to approve Resolution 20210126. Alderman Lynn Dickerson seconded the motion. Roll Call vote.

Dyer – Aye
Dickerson–Aye
Fraser–Aye
Bradshaw–Aye
Motion passed

Finalized Audit/AWWA was received and reviewed by the Comptroller of the Treasury’s Office and is now public record.

Departmental Budget Workshop was scheduled for February 9, 2021 at 7pm.

Bureau of Ethics – Statement of Interest Filing due date January 31, 2021.

OLD BUSINESS

\$50.00 Non-Payment Fee was discussed.

Alderman Dyer made a motion to adjourn. Alderman Dickerson seconded the motion. Motion passed.

MAYOR_____

ATTESTED_____

RECORDER_____

Attachment A

Alexandria Police Department



Monthly Activity Report

November 25, 2020 to January 25, 2021

Calls: 89

Citations: 57

Arrests: 4

Patrol Miles Driven: 4921

Business Door Check: 323

Church Door Checks: 49

New Business:



ALEXANDRIA FIRE DEPARTMENT

102 HIGH STREET, P.O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT

December 15th 2020 to January 26, 2021

- Calls answered, Emergency and Service: **19 Calls.**
 1 structure fire
- Basic Firefighting class completed. Those members attending live burn in March.
- Grant received from FM Global for \$1200 to purchase laptops.
- AFG Grant in progress to replace Self Contained Breathing Apparatus.
- All members attending drill field training in December to comply with ISO requirements. This was held at Murfreesboro Fire Departments Training Academy.



*Town of Alexandria
Street Department*



**Monthly Street Report
December 22, 2020 - January 26, 2020**

ACE Hardware

01-07-21	Weed eater head	\$ 41.95	\$ 41.95
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Alexandria Auto Parts

01-11-21	Wiper blades	\$ 18.00	
01-21-21	Brakes on Truck	\$ 219.30	\$ 237.30

Fleet Card

12-23-20	Truck gas	\$ 14.17	
12-29-20	Truck gas	\$ 22.62	
01-04-21	Truck gas	\$ 25.26	
01-07-21	Truck gas	\$ 25.19	
01-12-21	Truck gas	\$ 25.24	
01-19-21	Truck gas	\$ 32.66	
01-22-21	Truck gas	\$ 24.54	
12-10-21	Tractor	\$ 10.01	
01-16-21	Tractor	\$ 10.50	<u>\$ 190.19</u>
Total			\$ 469.44

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01/26/21
Accrual BasisTown of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget
Ordinary Income/Expen...			
Income			
Income			
Bad Debt Paymen...	51.00	0.00	51.00
Sewer Income	101,520.51	99,202.50	2,318.01
Water Income	338,469.49	339,305.52	-836.03
Total Income	440,041.00	438,508.02	1,532.98
Tap Fees	20,500.00	19,000.00	1,500.00
Total Income	460,541.00	457,508.02	3,032.98
Gross Profit	460,541.00	457,508.02	3,032.98
Expense			
Bad Debts	1,696.68	0.00	1,696.68
Equipment Purchase	0.00	32,000.00	-32,000.00
Sewer Department	64,279.45	90,246.00	-25,966.55
Tap Install Fees	14,000.00	0.00	14,000.00
Water Department	152,889.42	257,082.48	-104,193.06
Water Meters	5,928.00	6,000.00	-72.00
Total Expense	238,793.55	385,328.48	-146,534.93
Net Ordinary Income	221,747.45	72,179.54	149,567.91
Other Income/Expense			
Other Income			
Grants	0.00	29,500.00	-29,500.00
Interest Income	113.10	0.00	113.10
Other Income	1,031.10	0.00	1,031.10
TDOT	25,497.50		
Total Other Income	26,641.70	29,500.00	-2,858.30
Other Expense			
TDOT SR-26	37,175.00		
Total Other Expense	37,175.00		
Net Other Income	-10,533.30	29,500.00	-40,033.30
Net Income	211,214.15	101,679.54	109,534.61

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01/26/21
Accrual BasisTown of Alexandria
Profit & Loss Budget vs. Actual
July through December 2020

	Jul - Dec 20	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Property Taxes	39,989.77	41,250.00	-1,260.23
Citations	17,426.31	17,499.00	-72.69
Intergovernmental Revenues	121,954.31	88,102.00	33,852.31
Other Revenues	4,108.00	540.00	3,568.00
Rent and Lease Payments	2,550.00	2,550.00	0.00
Taxes	23,929.62	19,655.00	4,274.62
Total Income	209,958.01	169,596.00	40,362.01
Gross Profit	209,958.01	169,596.00	40,362.01
Expense			
USDA Loan	14,706.00		
Fire Department	6,517.37	7,510.00	-992.63
General Government	71,010.02	76,060.73	-5,050.71
Police Department	108,471.81	120,736.00	-12,264.19
Senior Citizens	1,918.33	3,514.98	-1,596.65
Streets Dept.	27,285.87	32,665.92	-5,380.05
Total Expense	229,909.40	240,487.63	-10,578.23
Net Ordinary Income	-19,951.39	-70,891.63	50,940.24
Other Income/Expense			
Other Income	2,167.14	2,000.00	167.14
Other Expense	6,377.92	0.00	6,377.92
Net Other Income	-4,210.78	2,000.00	-6,210.78
Net Income	-24,162.17	-68,891.63	44,729.46