

Town of Alexandria

Minutes for Meeting February 23, 2021

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on January 26, 2021 at 7:00 P.M. The meeting was held via online platform and in person in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance in person were: Lloyd Dyer, Lynne Dickerson, and Rusty Bradshaw. Attendance online were; Charlie Fraser Quorum established.

Attorney Vester Parsley was also present. The meeting commenced with a statement from Vice Mayor Lloyd Dyer, “On March 20, 2020, Governor Bill Lee signed Executive Order No. 16 (“the Order”) extended by Order Nos. 34, 51, 60, 65, and 71, which suspends the requirements of the Tennessee Open Meetings Act (“TOMA”) to the extent necessary to allow any governing body subject to the requirements of TOMA to meet and conduct essential business by electronic means if the body determines meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans in light of the COVID-19 pandemic. Based on the above orders the Mayor and Board of Aldermen have determined that holding this meeting electronically is necessary to protect public health, safety, and welfare in light of the coronavirus.”

Vice Mayor Lloyd Dyer requested that the minutes from the January 26, 2021 meeting be reviewed. Alderman Charlie Fraser made a motion to accept the minutes for January 26, 2021 as presented. Motion seconded by Alderman Lynne Dickerson. Motion passed unopposed.

Vice Mayor Dyer opened the floor for citizen’s comments.

Jimmy Hunt 117 High Street addressed the Board concerning installing an additional light pole outside his property. Discussion tabled for additional information.

DEPARTMENT MONTHLY REPORTS

Water/Sewer Report was presented by Mr. Jerry Warren, Engineer. There was an EPA video conference on February 19, 2021 concerning the site inspection. As a result of the EPA meeting, Jerry Warren contacted TDEC to confirm the necessary changes. The end result will lower the reporting numbers and effect the DMR reporting in a positive manner. Mrs. Elizabeth Tetlow reported on water as there was an increase in water purchased versus water sold and leak detection.

Police report was presented by Chief Chris Russell; see attachment A.

Fire report was presented by Assistant Chief John Partridge; see attachment B.

Streets report was presented by Vice Mayor Dyer; see attachment C.

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO; see attachment D.

Engineering Report was presented by Jerry Warren. Edgewood Box Culvert came in under budget. Industrial Road ponding at Edgewood was discussed. Hwy 70 expansion was discussed. There are only two (2) easements still needed at this time. SRF has sent the Town a letter of financial sufficiency.

Alderman Dickerson made a motion for Warren and Associated to get estimates on repairing the asphalt at the corner of Industrial and Edgewood due to ponding water. Motion seconded by Alderman Fraser. Roll Call vote.

Dickerson–Aye

Fraser–Aye

Bradshaw–Aye

Motion passed

Attorney report was presented by Attorney Vester Parsley. Attorney Parsley reported that the he also attended the EPA meeting and felt it went well.

NEW BUSINESS

The late payment of Beer Permit #9 C&C Market was discussed. No action will be taken.

Speed limits on Edgewood Street was discussed. Alderman Fraser made a motion to set the speed limit on Edgewood Street to twenty miles per hour (20MPH). Alderman Dickerson seconded the motion. Roll Call vote:

Dickerson–Aye

Fraser–Aye

Bradshaw–Aye

Motion passed

OLD BUSINESS

City Park Ribbon Cutting is tentatively scheduled for April 17th at 10am. The Park Committee is looking for donations for a new sign and to rename the park.

Water and Sewer Budget Workshop was scheduled for March 18, 2021 at 7pm.

Town Hall Lobby will reopen February 24, 2021 with a closing time of 4:00pm to allow for daily cleaning.

Alderman Dickerson made a motion to adjourn. Alderman Bradshaw seconded the motion. Motion passed.

MAYOR_____

ATTESTED_____

RECORDER_____

Attachment A

Alexandria Police Department



Monthly Activity Report

January 26, 2021 to February 22, 2021

Calls: 43

Citations: 31

Arrests: 1

Patrol Miles Driven: 2518

Business Door Check: 94

Church Door Checks: 14

New Business:

Attachment B



ALEXANDRIA FIRE DEPARTMENT

102 HIGH STREET, P.O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT

January 27th 2020 to February 23, 2021

- Calls answered, Emergency and Service: **14 Calls.**
- Snow Call Volume and Response. Members staffed station for 36 hours during high call volume time.
- AFG Grant completed and submitted to replace Self Contained Breathing Apparatus. \$103,460 Total amount, \$4,926.67 matching funds from the town.
- Grant submitted to purchase battery powered ventilation saw. \$1,150.
- Two prospective new members.
- Emergency Medical Responder Course starting March 8th at Senior Citizens' Center.
- Old Timers Day Date, September 4th 2021.

Attachment C



Town of Alexandria Street Department



Monthly Street Report January 26, 2021 - February 23, 2021

Hardware of Watertown

02-08-21	Ice melt and Keys	\$ 16.99	\$ 16.99
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Alexandria Auto Parts

02-05-21	Oil in Truck	\$ 46.00	\$ 46.00
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Fleet Card

02-01-21	Truck gas	\$ 17.01	
02-00-21	Truck gas	\$ 36.61	
02-09-21	Truck gas	\$ 18.90	
02-22-21	Truck gas	\$ 31.25	
01-28-21	Truck gas	\$ 33.48	
02-05-21	Diesel	\$ 12.99	<u>\$ 150.24</u>
Total			\$ 213.23

Attachment D

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02/23/21
Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income			
Bad Debt Payments	59.50	0.00	59.50
Sewer Income	117,210.46	115,736.25	1,474.21
Water Income	393,187.24	395,856.44	-2,669.20
Total Income	510,457.20	511,592.69	-1,135.49
Tap Fees			
Sewer	3,000.00	9,000.00	-6,000.00
Water	17,500.00	10,000.00	7,500.00
Total Tap Fees	20,500.00	19,000.00	1,500.00
Total Income	530,957.20	530,592.69	364.51
Gross Profit	530,957.20	530,592.69	364.51
Expense			
Bad Debts	2,181.54	0.00	2,181.54
Bank Service Charge	3.00		
Equipment Purchase	0.00	32,000.00	-32,000.00
Sewer Department	72,179.97	104,823.00	-32,643.03
Tap Install Fees			
Sewer Tap	2,000.00	0.00	2,000.00
Water Tap	12,000.00	0.00	12,000.00
Total Tap Install Fees	14,000.00	0.00	14,000.00
Water Department	178,397.30	297,965.22	-119,567.92
Water Meters	5,928.00	6,000.00	-72.00
Total Expense	272,689.81	440,788.22	-168,098.41
Net Ordinary Income	258,267.39	89,804.47	168,462.92

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Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
Other Income/Expense			
Other Income			
Grants	0.00	29,500.00	-29,500.00
Interest Income	135.39	0.00	135.39
Other Income	1,031.10	0.00	1,031.10
TDOT	25,497.50		
Total Other Income	26,663.99	29,500.00	-2,836.01
Other Expense			
TDOT SR-26	37,175.00		
Total Other Expense	37,175.00	0.00	37,175.00
Net Other Income	-10,511.01	29,500.00	-40,011.01
Net Income	247,756.38	119,304.47	128,451.91

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02/23/21
Accrual Basis

Town of Alexandria
Profit & Loss Budget vs. Actual
July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Property Taxes			
Int & Pen on Property Taxes	415.77	0.00	415.77
Current Year Property Taxes	58,175.00	50,565.00	7,610.00
Ad Valorem	3,792.00	0.00	3,792.00
Prior Year Property Taxes	2,353.00	1,500.00	853.00
Total Property Taxes	64,735.77	52,065.00	12,670.77
Citations	18,091.53	20,416.00	-2,324.47
Intergovernmental Revenues	146,073.52	107,962.00	38,111.52
Other Revenues	4,128.00	580.00	3,548.00
Rent and Lease Payments	2,725.00	2,975.00	-250.00
Taxes	25,310.67	25,646.00	-335.33
Total Income	261,064.49	209,644.00	51,420.49
Gross Profit	261,064.49	209,644.00	51,420.49
Expense			
USDA Loan	17,157.00		
Fire Department	7,874.25	8,762.00	-887.75
General Government	77,258.89	83,035.73	-5,776.84
Police Department	131,951.49	145,555.00	-13,603.51
Senior Citizens	2,374.30	3,934.15	-1,559.85
Streets Dept.	31,569.20	37,994.10	-6,424.90
Total Expense	268,185.13	279,280.98	-11,095.85
Net Ordinary Income	-7,120.64	-69,636.98	62,516.34
Other Income/Expense			
Other Income	2,187.16	2,000.00	187.16
Other Expense			
City Street Paving	6,377.92		
Total Other Expense	6,377.92	0.00	6,377.92
Net Other Income	-4,190.76	2,000.00	-6,190.76
Net Income	-11,311.40	-67,636.98	56,325.58