

Town of Alexandria

Minutes for Meeting June 22, 2021

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on June 22, 2021 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lloyd Dyer, Lynne Dickerson, Charlie Fraser, and Rusty Bradshaw. Quorum established. Mayor Bennett Armstrong and Attorney Vester Parsley were also present.. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Armstrong requested that the minutes from the May 25, 2021 meeting be reviewed. Alderman Lloyd Dyer made a motion to accept the minutes for May 25, 2021 as presented. Motion seconded by Alderman Lynne Dickerson. Motion passed unopposed.

Second Reading of Ordinance 2020-2 Amending 2020-2021 Budget. Public meeting opened to the citizens. There were no comments. Alderman Fraser made a motion to accept Ordinance 2020-2 Amending 2020-2021 Budget as presented. Alderman Dickerson seconded the motion. Roll Call vote.

Dyer – Aye
Dickerson – Aye
Fraser – Aye
Bradshaw – Aye
Motion passed

Second Reading of Ordinance 2020-3 2021-2022 Budget. Public meeting opened to the citizens. There were no comments. Alderman Fraser made a motion to accept Ordinance 2020-3 2021-2022 Budget. Alderman Dickerson seconded the motion. Roll Call vote.

Dyer – Aye
Dickerson – Aye
Fraser – Aye
Bradshaw – Aye
Motion passed

Mayor Armstrong opened the floor for citizen’s comments.

Billy McClanahan addressed the Board concerning the water account at 146 Brush Creek Rd. Bills in question were those dated 3/22/21 and 4/20/21. The house burnt down, it was a rental and the bill was being paid by the renters. Mr. McClanahan is asking for some relief from the bill. Bill was reduced to ninety-eight dollars and three cents (\$98.03).

Mr. Richard Groom, 219 Academy Avenue addressed the Board concerning a neighbor’s property 217 Academy Avenue. The neighbor’s dog enclosure is on the property line and they are concerned about the smell and that the lot is kept cleaned up of waste. The Board will look into the issue.

Discussion was held concerning the Alexandria Fire Department Cookout and Motorcycle Ride being held on September 4th. Old Timers Day and Christmas Parade was also discussed. Old Timers Day will be held October 9th.

DEPARTMENT MONTHLY REPORTS

Water/Sewer Report was presented by Mr. Rich Potter. Mr. Potter went over last month’s water loss was fourteen percent (14%). They are searching for a leak off a four (4) inch main off Baird Rd. Replacing pump at the booster station it is currently leaking and should be accounting for about 4% loss. Replaced drive due to a storm. Flow meters at sewer plant have been recalibrated. We have an issue with one of the three blowers at the sewer plant. With a sewer plant update we

would like to replace the drives and operating system. Sykes booster station is in need of a gas powered generator. TDEC flushing reports are due before June 30th.

Mr. Jerry Warren addressed the Board concerning the Wilson Water Authority and the Wilson County water lines. Discussion was held concerning financial issues and technical needs to supply water through a master meter. Discussion was tabled and moved to Workshop on Aug 3, 2021 at 7pm.

Police report; see attachment A.

Fire report; see attachment B.

Street report; see attachment C.

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO; see attachment D. Water and Sewer Report does not account for Depreciation Expense or Interest. Title VI training is ongoing.

Engineering Report was presented by Mr. Jerry Warren. SRF application will be completed tonight. Mr. Warren will be overseeing the TDOT Route 70 Expansion. Bid opening for the road repair at Industrial and Edgewood was held last month. Low Bid was ADC, Inc. out of Lebanon with thirty-one thousand two hundred and twenty-five dollars (\$31,225.00).

Attorney report was presented by Attorney Vester Parsley. Mr. Parsley spoke to one of the renters concerning the issue on Gin Alley. He had not contacted Mr. David Crook concerning his property.

Mayor report was presented by Mayor Armstrong. Mayor Armstrong met with TDOT concerning runoff issues on Route 70 and Locust.

NEW BUSINESS

TOSHA inspection was the beginning of the month. The Police Department entrance was written up due to the handrails not meeting standards. Chief Russell is in the process of getting a quote for the repair/replacement of the handrails.

Christmas Parade – discussion was tabled

OLD BUSINESS

Industrial Paving Bid Selection – Alderman Fraser made a motion to award the contract to the low bidder ADC, Inc. of Lebanon, TN in the amount of thirty-one thousand two hundred and twenty-five dollars (\$31,225.00). Motion seconded by Alderman Dyer. Motion passed unopposed.

Industrial Road Sign Replacement – The Town has received one quote on the replacement of the sign at the corner of Industrial Road and Edgewood Street. Tabled until paving is scheduled.

Alderman Fraser spoke to the Lions Club concerning the sign at the corner of W. Main and Rt. 70.

Tom Stewart addressed the Board concerning a draining issue they are having with their building on the Square. The Dentist and Library's downspouts are causing water infiltration in their building. Mr. Warren will assess the town's storm drains.

Alderman Fraser made a motion to adjourn. Alderman Dickerson seconded the motion. Motion passed.

MAYOR_____

ATTESTED_____

RECORDER_____

Alexandria Police Department

Attachment A



Monthly Activity Report

May 26, 2021 to June 21, 2021

Calls: 44

Citations: 14

Arrests: 3

Patrol Miles Driven: 1913

Business Door Check: 102

Church Door Checks: 11

New Business:

Attachment B



ALEXANDRIA FIRE DEPARTMENT

102 HIGH STREET, P.O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT

May 26th 2021 to June 22nd, 2021

- Calls answered, Emergency and Service: **9 Calls.**
- 8 calls in city, 1 outside city.
- 1 medical call had no response.
- Vehicle Fire at C&C Market, both engines responded, no injuries or damage to service station.
- Tires on Engine 76(1998 Ford) replaced. **\$1790**
- Battery replaced on Engine 75(2002 Engine) replaced. **\$132**
- One new member. Brandon Doss, live on Curtis Avenue. Certified firefighter and Advanced EMT. Works full time for the fire department/ Ambulance service in Wilson County.
- Chris Cavin has returned to the department from a leave of absence.
- 16 Total Members, Full Roster.



Town of Alexandria Street Department



Monthly Street Report May 25, 2021 - June 22, 2021

<u>Parker Small Engine</u>			
6/5/2021	Blades	\$ 66.00	\$ 66.00
<u>TSC</u>			
6/11/2021	Air Compressor	\$ 514.97	\$ 514.97
<u>Alexandria Auto Parts</u>			
6/3/2021	Spark plugs	\$ 8.79	
6/9/2021	Tractor Tire repair	\$ 18.00	
6/11/2021	Stein Mix	\$ 12.05	\$ 38.84
<u>Fleet Card</u>			
5/25/2021	Truck gas	\$ 25.18	
6/1/2021		\$ 45.40	
6/8/2021		\$ 50.86	
6/15/2021		\$ 56.13	
6/21/2021		\$ 49.00	\$ 226.57
5/26/2021	Mower Gas	\$ 25.74	
6/4/2021		\$ 21.49	
6/10/2021		\$ 31.97	
6/15/2021		\$ 29.46	
6/17/2021		\$ 29.71	
6/21/2021		\$ 19.55	\$ 157.92
			\$ 384.49
	Total		\$ 1,004.30

5:20 PM
06/22/21
Accrual Basis

Town of Alexandria
Profit & Loss Budget vs. Actual
July 2020 through May 2021

	<u>Jul '20 - May ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Property Taxes	114,341.77	103,769.00	10,572.77
Citations	31,101.04	32,083.09	-981.96
Intergovernmental Reven...	244,678.78	186,064.00	58,614.78
Other Revenues	4,998.45	740.00	4,258.45
Rent and Lease Payments	4,425.00	4,675.00	-250.00
Supplement salary-Police	0.00	2,400.00	-2,400.00
Taxes	48,963.09	41,885.00	7,078.09
Total Income	448,508.13	371,616.00	76,892.13
Gross Profit	448,508.13	371,616.00	76,892.13
Expense			
USDA Loan	26,961.00		
Drug Fund Pmts	5,000.00	0.00	5,000.00
Fire Department	9,741.90	13,570.00	-3,828.10
General Government	100,055.07	114,825.73	-14,770.66
Police Department	199,162.54	223,681.00	-24,518.46
Senior Citizens	4,003.87	5,660.83	-1,656.96
Streets Dept.	49,795.48	59,302.82	-9,507.34
Total Expense	394,719.86	417,040.38	-22,320.52
Net Ordinary Income	53,788.27	-45,424.38	99,212.65
Other Income/Expense			
Other Income	56,695.09	4,441.00	52,254.09
Other Expense	61,859.09	0.00	61,859.09
Net Other Income	-5,164.00	4,441.00	-9,605.00
Net Income	48,624.27	-40,983.38	89,607.65

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July 2020 through May 2021

	Jul '20 - May 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Bad Debt Payments	93.50	0.00	93.50
Sewer Income	180,177.00	181,871.25	-1,694.25
Water Income	609,938.67	622,060.12	-12,121.45
Total Income	790,209.17	803,931.37	-13,722.20
Tap Fees			
Sewer	3,000.00	12,000.00	-9,000.00
Water	17,500.00	15,000.00	2,500.00
Total Tap Fees	20,500.00	27,000.00	-6,500.00
Total Income	810,709.17	830,931.37	-20,222.20
Gross Profit	810,709.17	830,931.37	-20,222.20
Expense			
Bad Debts	4,811.28	0.00	4,811.28
Bank Service Charge	25.00		
Equipment Purchase	1,469.00	32,000.00	-30,531.00
Sewer Department	113,398.90	159,863.00	-46,464.10
Tap Install Fees			
Sewer Tap	2,000.00	0.00	2,000.00
Water Tap	14,000.00	0.00	14,000.00
Total Tap Install Fees	16,000.00	0.00	16,000.00
Water Department	304,828.51	462,167.90	-157,339.39
Water Meters	5,928.00	6,000.00	-72.00
Total Expense	446,460.69	660,030.90	-213,570.21
Net Ordinary Income	364,248.48	170,900.47	193,348.01
Other Income/Expense			
Other Income			
Grants	31,350.00	29,500.00	1,850.00
Interest Income	288.04	0.00	288.04
Other Income	1,031.10	0.00	1,031.10
TDOT	44,427.50		
Total Other Income	77,096.64	29,500.00	47,596.64
Other Expense			
ECD Planning - Grant	33,000.00	0.00	33,000.00
TDOT SR-26	49,007.50		
Total Other Expense	82,007.50	0.00	82,007.50
Net Other Income	-4,910.86	29,500.00	-34,410.86
Net Income	359,337.62	200,400.47	158,937.15