

## Town of Alexandria

### Minutes for Meeting

August 22, 2023

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on August 22, 2023 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Curtis Rutter, and Donnie Bearden Quorum established. Mayor Russell Bradshaw and Attorney Vester Parsley were also present. The meeting commenced with a prayer led by Attorney Parsley and the Pledge of Allegiance.

Mayor Bradshaw requested that the minutes from July 13, 2023 and July 25, 2023 meeting be reviewed. Alderman Rutter made a motion to accept the minutes for July 13, 2023 and July 25, 2023 as presented. Motion seconded by Alderman Dickerson. Motion passed unopposed.

Mayor Bradshaw noted there was no Resident Input.

Mayor Bradshaw addressed the Board concerning the customer hearing request of Mrs. Sue McMillen of 207 Curtis Ave. Discussion was held concerning the late fee. Late fee was waived.

Hearing Request - Mr. Robert Brown of 276 Edgewood St, Map 022B Group A Parcel 021.00, addressed the Board concerning his violation notice of Animal Control code 10-102. Discussion was held concerning the issue and the prevailing ordinance. Board gave Mr. Brown an additional 10 days (September 1, 2023) to rehouse the horse before fines are assessed.

#### DEPARTMENT MONTHLY REPORTS

Police Report was presented by Chief Bryant; see attachment A. Discussion was held concerning adding a camera on the Town Square. Motion was made by Alderman Donnie Bearden to pursue installing a camera on the Town Square. Motion was seconded by Alderman Curtis Rutter.

Street Report; see attachment B.

Fire Report was presented by Chief Partridge; see attachment C.

Water/Sewer Report was presented by Mr. Rich Potter. Mr. Potter stated Basin Two (2) repairs are complete and all sections of the aerator are blowing. However the valve that is controlling the flow of sewage to Basin Two (2) is seized and will not allow flow into the basin. He is currently looking for a replacement of the ten (10) inch valve. Working on replacing the doors to the sewer plant.

Financial Report; see attachment D. Mrs. Elizabeth Tetlow, CMFO presented the Comptroller's FY24 Budget Approval.

Engineer Report was presented by Mr. Jerry Warren. ARP TDEC grant is in the procurement process. Application for the competitive grant will be for moving the sewer collection system out of Hickman creek. Water and Wastewater Authority of Wilson County (WWAWC) also applied to the competitive grant for a regionally expanded emergency water connection system. Goose Creek master meter installation has been delayed due to the amount of rain that we have been receiving. The new pumps are also being ordered for the pump station.

Attorney Report was presented by Attorney Vester Parsley. Attorney Parsley reviewed the canine resolution and contract.

Mayor Report was presented by Mayor Bradshaw; nothing to report.

#### UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution No. 20230822 - Adopting a Canine Team Policy for the Alexandria Police Department was read. Alderman Bearden made a motion to approve Resolution No. 20230822 as presented. Motion was seconded by Alderman Rutter. Motion passed unopposed.

Resolution No 20230822A - Designating the signature authority for certain bank accounts was read. Alderman Rutter made a motion to approve Resolution No. 20230822A as presented. Motion was seconded by Alderman Bearden. Motion passed unopposed.

Canine Lease Contract was presented. Discussion was held concerning the contract. Alderman Rutter made a motion to approve the Canine Lease Contract as presented. Motion was seconded by Alderman Bearden. Motion passed unopposed.

Alderman Rutter made a motion to adjourn. Alderman Bearden seconded the motion. Motion passed unopposed.

MAYOR \_\_\_\_\_

ATTESTED \_\_\_\_\_

RECORDER \_\_\_\_\_

Attachment A

Alexandria Police Department



Monthly Activity Report

June 25, 2023 to August 22, 2023

- Calls: 43
- Citations: 24 (51 Total Traffic Stops)
- Arrests: 3
- Patrol Miles Driven: 1574
- Business Door Check: Regularly
- Church Door Checks: Regularly (as well as general property checks)
- Overdose Calls: 2 (Fentanyl Related/ Narcan Deployed)
- New Business: Square Camera

Attachment B



Town of Alexandria Street Department



Monthly Street Report  
July 21, 2023 - August 18, 2023

<u>Ace Hardware</u>			
8/14/2023	Trimmer Line	\$31.98	\$31.98
<u>Ronnie Parker</u>			
8/4/2023	Blades	\$116.00	\$116.00
<u>Co-Op</u>			
8/14/2023	Cornerstone	\$59.99	\$59.99
<u>Alexandria Auto</u>			
7/24/2023	Rotella	\$21.00	
8/9/2023	Stens Mix	\$13.75	\$34.75
<u>Fleet Card</u>			
7/27/2023	Truck gas	\$48.63	
8/4/2023		\$48.11	
8/11/2023		\$29.69	
8/17/2023		\$38.99	\$165.42
7/24/2023	Tractor	\$18.41	
7/27/2023	Mower	\$37.85	
8/1/2023		\$37.09	
8/4/2023		\$36.37	
8/11/2023		\$37.83	
8/14/2023		\$34.59	
8/17/2023		\$37.91	\$240.05
		Total	\$648.19

**MONTHLY ACTIVITY REPORT****May 24, 2023, to June 27, 2023**

- Calls answered, Emergency and Service: **14 Calls.**
- 103 calls year-to-date.
- 16 total members
- Lost two members due to non-participation.
- Water leak on E76 fixed in-house.
- Town is without vehicle extrication equipment (Jaws of Life). DeKalb County Fire provides vehicle rescue services until equipment is purchased. Their station is 14.3 miles and 18 minutes away from the Town Limits.
- Expecting award announcements from the Tennessee Highway Safety Office Grant this week. Our request was \$13,693 for extrication equipment.

**Fire Code & Inspection Activities**

- Inspected Marq Labs and sent letter of violation.
- Conducted four other inspections or reinspections.

4:47 PM  
08/22/23  
Accrual Basis**Town of Alexandria - Water & Sewer Fund**  
**Profit & Loss**  
July 1 through August 15, 2023

	<u>Jul 1 - Aug 15, 23</u>
Ordinary Income/Expense	
Income	
Sewer Revenues	19,273.76
Water Revenues	60,348.47
Total Income	<u>79,622.23</u>
Gross Profit	79,622.23
Expense	
Bad Debts	1,430.83
Sewer Department	
52211 Sewer Collection (Lines)	400.00
52213 Sewer Treatment & Disposa	9,316.44
52214 Laboratory and Testing	525.80
52216 Customers' Account & Coll	583.21
52220 Depreciation	8,250.00
52217 Administration & General	9,458.41
Total Sewer Department	<u>28,533.86</u>
Water Department	
52111 Source of Supply	16,660.56
52112 Power and Pumping	4,175.19
52114 Transmission and Distribu	12,759.33
52116 Customers' Acct & Collect	2,401.21
52120 Depreciation	6,250.00
52117 Administration & General	9,592.04
Total Water Department	<u>51,838.33</u>
Total Expense	<u>81,803.02</u>
Net Ordinary Income	-2,180.79
Other Income/Expense	
Other Income	
Other Income	39.30
Total Other Income	<u>39.30</u>
Other Expense	
52624 Interest on Bonds, Notes	
685 Interest on Notes	2,072.08
Total 52624 Interest on Bonds, Notes	<u>2,072.08</u>
Total Other Expense	<u>2,072.08</u>
Net Other Income	<u>-2,032.78</u>
Net Income	<u><u>-4,213.57</u></u>