

## Town of Alexandria

### Minutes for Meeting September 26, 2023

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on September 26, 2023 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Curtis Rutter, and Donnie Bearden. Quorum established. Mayor Russell Bradshaw was also present. The meeting commenced with a prayer led by Alderman Donnie Bearden and the Pledge of Allegiance.

Mayor Bradshaw requested that the minutes from August 22, 2023 meeting be reviewed. Alderman Curtis Rutter made a motion to accept the minutes for August 22, 2023 as presented. Motion seconded by Alderman Lynne Dickerson. Motion passed unopposed.

Mayor Bradshaw noted there was no Resident Input.

Mayor Bradshaw noted there was no Hearing Requests.

#### DEPARTMENT MONTHLY REPORTS

Police Report was presented by Chief Bryant; see attachment A.

Street Report; see attachment B.

Fire Report; see attachment C.

Water/Sewer Report was presented by Mr. Rich Potter. Mr. Potter stated water system is running well, electric was repaired to support the A/C. Basin aeration and new valves are in and are reprogrammed to run. Limit switch on the air adjustment is leaking. Sewer lab and blower room has been cleared out. Shed roof was installed over the UV. High Street lift station pump has been pulled and is being serviced as warranty work. Mr. Potter is working with Industrial Machine concerning the water line and sewer line issues. He also located a truck set of the sewer line 'as built' from the 1970's. He has located additional sewer covers using the 'as built'.

Financial Report; see attachment D. Mrs. Elizabeth Tetlow, CMFO presented the Comptroller's letter of compliance and the TDEC letter releasing the Town from Director's Order DWS21-0030.

Engineer Report was presented by Mr. Jerry Warren. ARP TDEC grant is proceeding. The Town requested Statements of Interest and Qualifications from Engineering Firms (SOQ) and was published with a deadline for submittal of September 26, 2023 of 4:30pm CDT. Town received one (1) SOQ. It was from Warren and Tuggle Civil Engineering. Mr. Warren presented the SOQ to the Board. Alderman Rutter made a motion to contract the services of Warren and Tuggle Civil Engineering for providing services for an allocation of funds provided by the American Rescue Plan, including water and wastewater projects funded by TDEC-ARP. Alderman Dickerson seconded the motion. Motion passed unopposed.

Mr. Warren discussed the TDOT project and has the record drawings for water and sewer which he will email to the Town. TDOT will soon be working on the intersection of Hwy 53 and 70. He has asked a contractor to look at the possibility and cost of a ramp for the Senior Center. Due to some resident complaints concerning the building projects and water runoff/erosion control on E. Main, he spoke to Cody Joe Haynes of Cody Joe Construction concerning adding some additional grading and landscaping. Wilson County line is waiting on the new pumps that have been ordered.

Attorney Report; not present.

Mayor Report was presented by Mayor Bradshaw; Zoning and Code issues on the Town Square are being addressed by the Chief of Police Bryant and Fire Chief Partridge.

UNFINISHED BUSINESS

None

NEW BUSINESS

Recommendation of Chief Bryant to the 911 Communication Board. Discussion was held concerning the upcoming opening on the 911 Board. Motion was made by Alderman Bearden to recommend Police Chief Travis Bryant for the consideration of the 911 Communication Board and the County Commission. Motion was seconded by Alderman Rutter. Motion passed unopposed.

Alderman Rutter made a motion to adjourn. Alderman Bearden seconded the motion. Motion passed unopposed.

MAYOR \_\_\_\_\_

ATTESTED \_\_\_\_\_

RECORDER \_\_\_\_\_

Attachment A

Alexandria Police Department



Monthly Activity Report

August 22, 2023 to September 25, 2023

- Calls: 62
- Citations: 66 (157 Total Traffic Stops)
- Arrests: 7
- Patrol Miles Driven: 1,810
- Business Door Check: Regularly
- Church Door Checks: Regularly (as well as general property checks)
- Overdose Calls: 0 (Fentanyl Related/ Narcan Deployed)
- New Business: Facebook Page

Attachment B



Town of Alexandria Street Department

Monthly Street Report August 18, 2023 - September 22, 2023

<u>Alexandria Auto</u>			
9/12/2023	Wipers	\$36.00	\$36.00
<u>Fleet Card</u>			
9/1/2023	Truck gas	\$64.94	
9/6/2023		\$27.48	
9/15/2023		\$52.33	
9/22/2023		\$30.91	\$175.66
8/23/2023	Mower	\$37.09	
8/23/2023		\$38.46	
9/6/2023		\$38.28	
9/11/2023		\$37.00	
9/12/2023		\$38.57	
9/22/2023		\$38.46	\$227.86
Total			\$439.52



**MONTHLY ACTIVITY REPORT**

**August 22, 2023, to September 26, 2023**

- Calls answered, Emergency and Service: **11 Calls.**
- 113 calls year-to-date.
- 16 total members
- The town is without vehicle extrication equipment (Jaws of Life). DeKalb County Fire provides vehicle rescue services until equipment is purchased. Their station is 14.3 miles and 18 minutes away from the Town Limits.
- Denied Tennessee Highway Safety Office Grant. Our request was \$13,693 for extrication equipment.
- Firefighters' Association received a \$5,000 grant from Middle Tennessee Electric for apparatus intake valves, hand tools, and fire hose.
- Awaiting an answer from Georgia Pacific for a grant for two, battery-powered ventilation fans, we are in the final review process currently. \$11,300

**Fire Code & Inspection Activities**

- Marq Labs is in the process of installing an automatic sprinkler system and apparatus access roads.
- Scheduled fire inspection at 102,104, and 106 N Public Square; occupant did not appear for inspection and refused to schedule another date.

5:44 PM 09/26/23 Accrual Basis	Town of Alexandria Profit & Loss July through August 2023	<u>Jul - Aug 23</u>
	Ordinary Income/Expense	
	Income	
	Charges for Services	0.45
	Fines, Forfeitures & Penalty	6,235.00
	Intergovernmental Revenues	14,339.11
	Licenses and Permits	460.00
	Local Taxes	14,730.05
	Other Revenues	1.89
	Total Income	<u>35,766.50</u>
	Gross Profit	35,766.50
	Expense	
	General Government	
	41110 Legislative Board	192.55
	41210 City Court	823.96
	41310 Mayor	239.99
	41530 Accounting & Inter. Audit	3,385.96
	41550 Tax Collection and Admin	3,870.54
	41620 Town Attorney	580.00
	41670 Engineering	340.00
	41810 Town Hall Building/Ground	3,519.77
	Total General Government	<u>12,952.77</u>
	Health, Welfare, Culture & Rec	
	44320 Senior Citizen Facilities	1,294.21
	44490 Other Recreation Faciliti	4,309.00
	44550 Other	273.35
	44610 Little League Activities	867.00
	44700 Parks	236.77
	Total Health, Welfare, Culture & Rec	<u>6,980.33</u>
	Public Safety	
	42100 Police	65,873.61
	42200 Fire Building and Code	827.25
	42220 Fire Fighting	3,534.09
	42600 Emergency Services	7,050.00
	Total Public Safety	<u>77,284.95</u>
	Public Works	
	43100 Highways and Streets	5,672.92
	43160 Street Lighting	1,870.32
	49210 Capital Outlay Notes	4,902.00
	Total Public Works	<u>12,445.24</u>
	Total Expense	<u>109,663.29</u>
	Net Ordinary Income	-73,896.79
	Other Income/Expense	
	Other Income	32.00
	Net Other Income	<u>32.00</u>
	Net Income	<u>-73,864.79</u>