

Town of Alexandria

Minutes for Meeting November 16, 2021

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on November 16, 2021 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Charlie Fraser, Rusty Bradshaw, and Beth Tripp. Quorum established. Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Bennett Armstrong requested that the minutes from the October 26, 2021 meeting be reviewed. Alderman Charlie Fraser made a motion to accept the minutes for October 26, 2021 as presented. Motion seconded by Alderman Beth Tripp. Motion passed unopposed.

Mayor Armstrong opened the floor for citizen's comments. There were none.

DEPARTMENT MONTHLY REPORTS

Water/Sewer Report was presented by Mr. Rich Potter. Mr. Potter reported that the sewer taps are all installed. Sykes new value is having issues and is being by-passed. Pump station at the sewer plant is still awaiting parts. The lift station was unsuccessfully jetted and still needs to be pumped and rodded. Discussion was held concerning sewer extension on Cemetery Street. Policy for utility extensions were explained.

Police report was presented by Chief Chris Russell; see attachment A.

Fire report; none.

Street report; see attachment B.

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO. Mrs. Tetlow stated that the required yearly audit was performed last week. Water loss is currently at seventeen percent (17%) which is within the Water and Wastewater Board's requirement for water utilities.

Engineering Report was presented by Mr. Jerry Warren. Paving contractor was in the process of working on the Industrial/Edgewood project. TDOT Route 70 expansion is continuing. SRF Water Project for the meter replacement is in the process of mapping. SRF Sewer Project had the influent and effluent meters calibrated. Mr. Warren has submitted the TEMA application and is continuing to look for additional sources of grant funding.

Attorney report was presented by Attorney Vester Parsley. Mr. Parsley discussed the expanded access document the Town received from the EPA.

Mayor report was presented by Mayor Armstrong. He attended the Mayor's Meeting and has information concerning a part-time Codes Inspector. Grand Marshal for the Christmas Parade will be Ricky and Ria Baker.

NEW BUSINESS

First reading of Ordinance No 2020-4 An Ordinance Revising Personnel Policy, Section 2 - 3(a) chart Vacation Leave was held. A motion was made by Alderman Fraser to accept Ordinance 2020-4 Revising the Personnel Policy, Section 2 - 3(a) chart Vacation Leave. Motion seconded by Alderman Tripp. Roll Call vote.

Dickerson – Aye

Fraser – Aye

Bradshaw – Aye

Tripp – Aye

Motion passed.

OLD BUSINESS

None

Alderman Tripp made a motion to adjourn. Alderman Fraser seconded the motion. Motion passed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

October 22, 2021 to November 12, 2021

- Calls: 42
- Citations: 17
- Arrests: 1
- Patrol Miles Driven: 1430
- Business Door Check: 119
- Church Door Checks: 14

Attachment B



Town of Alexandria Street Department



Monthly Street Report October 26, 2021 - November 16, 2021

| | | | |
|------------------------------|----------------------|-----------|------------------------|
| <u>Hardware Watertown</u> | | | |
| 10/25/2021 | Led Bulbs | \$ 21.98 | \$ 21.98 |
| <u>Alexandria Auto Parts</u> | | | |
| 11/4/2021 | Oil/Tire rotation | \$ 59.24 | |
| 11/12/2021 | Tractor Tire repair | \$ 24.00 | |
| 11/15/2021 | Power Steering fluid | \$ 10.98 | \$ 94.22 |
| <u>Ace Hardware</u> | | | |
| 11/8/2021 | Paint for bumpers | \$ 169.55 | \$ 169.55 |
| <u>Fleet Card</u> | | | |
| 10/25/2021 | Truck gas | \$ 50.24 | |
| 10/29/2021 | | \$ 52.24 | |
| 10/29/2021 | | \$ 61.07 | |
| 11/8/2021 | | \$ 50.36 | \$ 213.91 |
| 11/12/2021 | Tractor Diesel | \$ 15.36 | \$ 15.36 |
| | | | \$ 229.27 |
| | | | <u>Total \$ 515.02</u> |