

Town of Alexandria

Minutes for Meeting November 30, 2020

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on November 30, 2020 at 7:00 P.M. The meeting was held via online platform.

The council members in attendance were: Lynne Dickerson, Charlie Fraser and Rusty Bradshaw. Quorum established.

Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with a statement from Mayor Bennett Armstrong, "On March 20, 2020, Governor Bill Lee signed Executive Order No. 16 ("the Order") extended by Order Nos. 34, 51, 60, and 65, which suspends the requirements of the Tennessee Open Meetings Act ("TOMA") to the extent necessary to allow any governing body subject to the requirements of TOMA to meet and conduct essential business by electronic means if the body determines meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans in light of the COVID-19 pandemic. Based on the above orders the Mayor and Board of Aldermen have determined that holding this special meeting electronically is necessary to protect public health, safety, and welfare in light of the coronavirus."

Mayor Armstrong opened the floor for citizen's comments. None in attendance.

Mayor Armstrong requested that the minutes from the September 22 and November 10, 2020 meetings be reviewed. Alderman Lynn Dickerson made a motion to accept the minutes for September 22 and November 10, 2020 as presented. Motion seconded by Alderman Charlie Fraser. Roll Call vote.

Dickerson–Aye

Fraser–Aye

Bradshaw–Aye

Motion passed

DEPARTMENT MONTHLY REPORTS

Sewer/Water Report no one in attendance.

Police report was presented; see attachment A.

Fire report was presented by Assistant Chief John Partridge. Call volume is back to normal, COVID screening is still in place. Fire Department received a thousand dollar (\$1000.00) grant from Walmart for radios.

Streets report was presented by Mayor Armstrong; Streets Department spent one hundred sixty-nine dollars and eighty cents (\$169.80).

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO; see attachment B.

Engineering Report was presented by Jerry Warren. He is currently working on the TDOT HWY 70 Project. Currently lacking six or seven (6 or 7) easements for the project. Edgewood Box Culvert contract sets have been sent to Concrete Structures for their signatures scheduling discussions will happen after the first week of December. SRF is waiting on the finalized Audit to review funding.

Attorney report was presented by Attorney Vester Parsley. Attorney Parsley reported on the TDEC meeting concerning the Sewer Permit fine. The fine will be paid out at one hundred and seventy-seven dollars (\$177.00) monthly for two (2) years.

NEW BUSINESS

Jerry Warren presented information to be presented at the Community Development Block Grant (CDBG) Public Meeting on Thursday December 6th, 2020 at 6:00pm. This grant will be used for work on the six thousand (6000) feet of sewer line in the creek bed. The grant can be up to six hundred thousand dollars (\$600,000.00) with a match of twelve and a half percent (12.5%). Application is due in February. Looking at a FEMA Grant to assist in the repairs that are needed.

OLD BUSINESS

Christmas Parade – we are getting calls for registrations and donations are beginning to come in.

Alderman Fraser made a motion to adjourn. Alderman Dickerson seconded the motion. Motion passed.

MAYOR _____

ATTESTED _____

RECORDER _____

Attachment A

Alexandria Police Department



Monthly Activity Report

September 22, 2020 to November 24, 2020

Calls: 97

Citations: 41

Arrests: 2

Patrol Miles Driven: 4731

Business Door Check: 355

Church Door Checks: 51

New Business:

5:45 PM
11/30/20
Accrual Basis

Town of Alexandria
Profit & Loss Budget vs. Actual
July through November 2020

	Jul - Nov 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Income	157,358.57	125,249.00	32,109.57	125.6%
Gross Profit	157,358.57	125,249.00	32,109.57	125.6%
Expense				
USDA Loan	12,255.00			
Fire Department	4,986.17	4,888.00	98.17	102.0%
General Governme...	54,357.39	62,685.04	-8,327.65	86.7%
Police Department	86,991.36	102,967.00	-15,975.64	84.5%
Senior Citizens	1,561.77	3,095.81	-1,534.04	50.4%
Streets Dept.	21,578.26	27,338.78	-5,760.52	78.9%
Total Expense	181,729.95	200,974.63	-19,244.68	90.4%
Net Ordinary Income	-24,371.38	-75,725.63	51,354.25	32.2%
Other Income/Expense				
Other Income				
GHSO-Grant	0.00	2,000.00	-2,000.00	0.0%
Interest	0.09	0.00	0.09	100.0%
Fire Dept Grant Mo...	1,000.00			
Total Other Income	1,000.09	2,000.00	-999.91	50.0%
Other Expense				
City Street Paving	6,377.92			
Total Other Expense	6,377.92	0.00	6,377.92	100.0%
Net Other Income	-5,377.83	2,000.00	-7,377.83	-268.9%
Net Income	-29,749.21	-73,725.63	43,976.42	40.4%

6:09 PM
11/30/20
Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income			
Bad Debt Payments	34.00	0.00	34.00
Sewer Income			
Sewer Penalty	1,408.52	0.00	1,408.52
Sewer Income - Other	67,911.73	66,135.00	1,776.73
Total Sewer Income	69,320.25	66,135.00	3,185.25
Water Income			
Connection Fee/Service Ch...	2,469.00	0.00	2,469.00
Non-Payment Fee	6,500.00	0.00	6,500.00
Water Penalty	4,702.85	0.00	4,702.85
Water Surcharge	375.60	0.00	375.60
Water Tap Income	71.43	0.00	71.43
Water Temporary Turnon	60.00	0.00	60.00
Water Income - Other	216,077.65	226,203.68	-10,126.03
Total Water Income	230,256.53	226,203.68	4,052.85
Total Income	299,610.78	292,338.68	7,272.10
Tap Fees			
Sewer	3,000.00	9,000.00	-6,000.00
Water	12,500.00	10,000.00	2,500.00
Total Tap Fees	15,500.00	19,000.00	-3,500.00
Total Income	315,110.78	311,338.68	3,772.10
Gross Profit	315,110.78	311,338.68	3,772.10
Expense			
Bad Debts	163.47	0.00	163.47

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Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget
Sewer Department			
Advertising	0.00	90.00	-90.00
Contracted Services	14,850.00	15,950.00	-1,100.00
Dues	0.00	3,600.00	-3,600.00
Insurance	6,876.00	8,696.00	-1,820.00
Office Expense	206.55	600.00	-393.45
Professional Fees	3,396.00	1,500.00	1,896.00
Repair and Maintenance	4,184.89	9,500.00	-5,315.11
Salaries	3,669.83	4,590.00	-920.17
Supplies	907.19	4,800.00	-3,892.81
Testing	3,704.50	3,000.00	704.50
Utilities	8,449.03	11,900.00	-3,450.97
Total Sewer Department	46,243.99	64,226.00	-17,982.01
Tap Install Fees			
Sewer Tap	2,000.00	0.00	2,000.00
Water Tap	10,000.00	0.00	10,000.00
Total Tap Install Fees	12,000.00	0.00	12,000.00
Water Department			
Advertising	0.00	90.00	-90.00
Contracted Services	24,000.00	20,000.00	4,000.00
Dues	1,823.98	1,500.00	323.98
Insurance	4,145.00	6,216.00	-2,071.00
Office Expense	275.62	600.00	-324.38
Postage	1,416.21	1,333.28	82.93
Professional Fees	247.50	600.00	-352.50
Purchased Water	45,465.21	93,818.16	-48,352.95
Repair and Maintenance	7,490.12	33,999.92	-26,509.80

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Accrual Basis

Town of Alexandria - Water & Sewer Fund
Profit & Loss Budget vs. Actual
July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget
Telephone - Telemetry	162.18	216.65	-54.47
Testing	457.30	405.00	52.30
Utilities	5,463.03	9,666.64	-4,203.61
Water Salaries	3,669.83	4,590.00	-920.17
Total Water Department	94,615.98	173,035.65	-78,419.67
Water Meters	5,928.00	0.00	5,928.00
Total Expense	158,951.44	237,261.65	-78,310.21
Net Ordinary Income	156,159.34	74,077.03	82,082.31
Other Income/Expense			
Other Income			
Grants	0.00	29,500.00	-29,500.00
Interest Income	63.61	0.00	63.61
Other Income	1,031.10	0.00	1,031.10
Total Other Income	1,094.71	29,500.00	-28,405.29
Other Expense			
TDOT SR-26			
Sewer	6,792.50		
Water	18,705.00		
Total TDOT SR-26	25,497.50		
Total Other Expense	25,497.50		
Net Other Income	-24,402.79	29,500.00	-53,902.79
Net Income	131,756.55	103,577.03	28,179.52