

## Town of Alexandria

### Minutes for Meeting

December 14, 2021

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on December 14, 2021 at 7:00 P.M. The meeting was held in the conference room at the Alexandria Town Hall – DeKalb County, Tennessee.

The council members in attendance were: Lynne Dickerson, Rusty Bradshaw, and Beth Tripp. Quorum established. Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with the Pledge and a prayer led by Attorney Parsley.

Mayor Bennett Armstrong requested that the minutes from the November 16, 2021 meeting be reviewed. Alderman Beth Tripp made a motion to accept the minutes for November 16, 2021 as presented. Motion seconded by Alderman Lynn Dickerson. Motion passed unopposed.

Public Hearing for Ordinance 2020-4. A second Reading of Ordinance 2020-4 An Ordinance Revising Personnel Policy, Section 2 - 3(a) chart Vacation Leave was held. Mayor Armstrong opened the floor for public comment. Mr. Steven Blair commented that he wanted to make sure that there was no derogatory effects due to the change. Mayor Armstrong closed the floor. A motion was made by Alderman Tripp to accept Ordinance 2020-4 Revising the Personnel Policy, Section 2 - 3(a) chart Vacation Leave. Motion seconded by Alderman Dickerson. Motion passed unopposed.

Mayor Armstrong opened the floor for citizen's comments. Ms. Sandy Brown addressed the Board concerning the paving and water drainage on the Senior Center property. Mr. Jerry Warren, Town Engineer will look into taking measurements to see if the water can be diverted.

#### DEPARTMENT MONTHLY REPORTS

Water/Sewer Report – Sanitary Survey was received and reviewed. The Water system received a one hundred per cent (100%).

Police report was presented by Chief Chris Russell; see attachment A.

Fire report; see attachment B.

Street report; see attachment C.

Financial Report was presented by Mrs. Elizabeth Tetlow, CMFO; see attachment D.

Engineering Report was presented by Mr. Jerry Warren. TDOT Route 70 expansion is continuing water line is between 70-80%. SRF Water Project for the meter replacement is in the process of mapping. Wilson Water Authority contract had minimal changes. All changes were reviewed.

Attorney report was presented by Attorney Vester Parsley. Mr. Parsley discussed EPA mitigation and the cost and expenses the Town incurred. Attorney Parsley received the Opioid Settlement Papers opting into the settlement agreement. Alderman Dickerson made a motion to sign the settlement agreement. Motion seconded by Alderman Rusty Bradshaw. Motion passed unopposed.

Mayor report was presented by Mayor Armstrong. Mayor Armstrong reminded everyone to fill out their required ethics forms.

#### NEW BUSINESS

Discussion was held concerning trees in cu-de-sac's which may need removal.

Discussion was held concerning road repairs.

OLD BUSINESS

Industrial Sign – Quote to replace the sign was received May 5, 2021. Discussion was held concerning having the businesses on the sign share the replacement cost. Alderman Tripp made a motion to table the discussion. The motion died with no second. Discussion terminated.

Alderman Tripp made a motion to adjourn. Alderman Bradshaw seconded the motion. Motion passed.

MAYOR \_\_\_\_\_

ATTESTED \_\_\_\_\_

RECORDER \_\_\_\_\_

Attachment A

**Alexandria Police Department**



**Monthly Activity Report**

*November 13, 2021 to December 13, 2021*

Calls: 38

Citations: 12

Arrests: 2

Patrol Miles Driven: 1514

Business Door Check: 113

Church Door Checks: 112

New Business:

Officer Daniel Haggard has submitted his resignation effective December 31, 2021. He accepted employment with another agency.

We have posted job openings for full and part time certified officer positions until December 17,2021.

Attachment B



**ALEXANDRIA FIRE DEPARTMENT**

102 HIGH STREET, P.O. Box  
277  
ALEXANDRIA, TN 37012

**MONTHLY ACTIVITY REPORT**

**November 23 to December 14, 2021**

- Calls answered, Emergency and Service: **7 Calls.**
  
- Grant received from Middle Tennessee Electric for \$1600 to purchase attack line.
- AFG Grant submitted to replace Self Contained Breathing Apparatus. (\$114,000)
- Joel Lowdermilk named firefighter of the year.
- Alexandria Firefighters' Association purchased gifts for 17 Angel Tree children



# Town of Alexandria Street Department



## Monthly Street Report November 16, 2021 - December 14, 2021

<u>Hardware Watertown</u>			
	11/29/2021 Ice Melt	\$ 35.97	\$ 35.97
<u>Fleet Card</u>			
	11/19/2021 Truck gas	\$ 48.53	
	11/23/2021	\$ 24.89	
	11/30/2021	\$ 36.00	
	12/3/2021	\$ 48.06	
	12/7/2021	\$ 24.65	
			\$ 182.13
	Total		\$ 218.10

5:17 PM  
12/14/21  
Accrual Basis

Town of Alexandria - Water & Sewer Fund  
Profit & Loss Budget vs. Actual  
July 1 through December 14, 2021

	Jul 1 - Dec 14, ...	Budget
Ordinary Income/Expense		
Income		
Income		
Bad Debt Payments	125.96	0.00
Sewer Income	85,711.97	88,588.71
Water Income	298,667.83	295,296.06
<b>Total Income</b>	<b>384,505.76</b>	<b>383,884.77</b>
Tap Fees	26,500.00	16,500.00
<b>Total Income</b>	<b>411,005.76</b>	<b>400,384.77</b>
Gross Profit	411,005.76	400,384.77
Expense		
Sewer Department	63,790.51	73,077.26
Tap Install Fees	22,325.00	0.00
Water Department	155,997.41	187,077.59
Water Meters	0.00	2,709.68
<b>Total Expense</b>	<b>242,112.92</b>	<b>262,864.53</b>
Net Ordinary Income	168,892.84	137,520.24
Other Income/Expense		
Other Income		
Interest Income	138.55	0.00
Other Income	0.09	0.00
TDOT		
SR-26 Sewer	932.50	0.00
<b>Total TDOT</b>	<b>932.50</b>	<b>0.00</b>
<b>Total Other Income</b>	<b>1,071.14</b>	<b>0.00</b>
Other Expense		
TDOT SR-26		
Water	9,930.00	0.00
TDOT SR-26 - Other	5,940.00	0.00
<b>Total TDOT SR-26</b>	<b>15,870.00</b>	<b>0.00</b>
<b>Total Other Expense</b>	<b>15,870.00</b>	<b>0.00</b>
Net Other Income	-14,798.86	0.00
<b>Net Income</b>	<b>154,093.98</b>	<b>137,520.24</b>

6:20 PM  
12/14/21  
Accrual Basis

Town of Alexandria  
Profit & Loss Budget vs. Actual  
July through November 2021

	Jul - Nov 21	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Property Taxes	24,589.01	12,292.27
Citations	12,701.99	15,200.00
Drug Fines	214.22	
<b>Intergovernmental Revenues</b>		
Sportsbetting	373.78	200.00
State beer tax	238.04	231.00
Local Sales Tax - County	40,463.81	35,000.00
State gasoline & fuel tax	12,947.18	12,000.00
State Sales Tax	36,189.53	31,000.00
Telecommunication- State	2,362.37	2,320.00
TVA in Lieu of Tax	2,554.24	2,860.00
<b>Total Intergovernmental Revenues</b>	95,128.95	83,611.00
<b>Other Revenues</b>		
Beer Permit	525.00	0.00
Miscellaneous Income	385.49	200.00
Zoning/Variance	100.00	0.00
<b>Total Other Revenues</b>	1,010.49	200.00
Rent and Lease Payments	1,775.00	2,125.00
Taxes	21,804.18	19,650.00
<b>Total Income</b>	157,223.84	133,078.27
<b>Gross Profit</b>	157,223.84	133,078.27
<b>Expense</b>		
USDA Loan	12,255.00	12,255.00
Fire Department	1,136.63	4,190.00
General Government	60,003.39	62,887.00
Police Department	96,372.57	102,989.50
Senior Citizens	1,710.99	2,030.00
Streets Dept.	24,339.55	26,382.15
<b>Total Expense</b>	195,818.13	210,733.65
	<b>Jul - Nov 21</b>	<b>Budget</b>
<b>Net Ordinary Income</b>	-38,594.29	-77,655.38
<b>Other Income/Expense</b>		
<b>Other Income</b>		
Restricted - GS Grant	26,072.00	0.00
GHSO-Grant	2,492.58	2,500.00
Interest	24.67	0.00
<b>Total Other Income</b>	28,589.25	2,500.00
<b>Other Expense</b>		
ARP		
Premium Pay	11,844.51	
<b>Total ARP</b>	11,844.51	
THSO Grant Paid	4,092.21	
2021 Hickman Creek	109.73	
GS Grant Expense	0.00	7,397.40
<b>Total Other Expense</b>	16,046.45	7,397.40
<b>Net Other Income</b>	12,542.80	-4,897.40
<b>Net Income</b>	-26,051.49	-82,552.78

