

Town of Alexandria

Minutes for Meeting April 23, 2019

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on April 23, 2019 at 7:00 P.M. The meeting was held in the conference room of Alexandria City Hall – DeKalb County, Tennessee.

The council members in attendance were: Lloyd Dyer, Charlie Frasier, Ryan Garrett, and Bridgette Rogers. Quorum established.

Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with a prayer from Attorney Vester Parsley and the pledge of allegiance.

The meeting began with Mayor Armstrong requesting the minutes from the March 26, 2019 meeting be reviewed. Alderman Lloyd Dyer made a motion to accept the minutes for March 26, 2019 as presented. Motion seconded by Alderman Charlie Fraser. Motion passed unopposed.

Mayor Armstrong introduced a representative from Liberty National Life Insurance, to discuss the optional insurance and life insurance benefits to the Board. The representative presented the options available to the town employees. There is no cost to the town to offer these items except payroll deductions. It allows the employees to participate with pre-tax dollars. They are requesting time to discuss this benefit with all the town employees. Alderman Bridgette Rogers made a motion to allow the representatives to present the options to the employees. Alderman Fraser seconded the motion. Motion passed unopposed.

Public Hearing for Zoning tabled until next meeting.

Mayor Armstrong opened the floor for citizen's comments. No comments from the citizens.

DEPARTMENT MONTHLY REPORTS

Sewer Report was presented by Dale Smith. Mr. Smith ordered a new motor for the effluent composite sampler it cost seven hundred dollars (\$700.00). He also stated that he needs a clinoid valve and has requested an estimate. Pressure transducer went out and we had a spare one in inventory to replace it. Mr. Smith stated that the cost to replace the spare transducer is one thousand dollars (\$1000.00). Contract discussion was tabled awaiting the Board to re-write the contract. Mayor Armstrong asked if the water usage had gone back to normal at the sewer plant. Mrs. Elizabeth Tetlow, MFO stated that the usage was back to normal and that there are currently no active leaks at the sewer plant. Alderman Frasier made a motion to accept the sewer report. Motion seconded by Alderman Dyer. Motion passed unopposed.

Discussion was held concerning the purchase of the transducer Alderman Rogers requested to table the discussion until next month to look at the sewer budget to verify available funds.

Water Report was presented by Mayor Bennett; see attachment A. Alderman Dyer made a motion to accept the water report. Motion seconded by Alderman Frasier. Motion passed unopposed.

Police report was presented by Police Chief Russell; see attachment B. Motion was made by Alderman Frasier to accept the Police report. Alderman Rogers seconded the motion. Motion passed unopposed.

Fire report was presented by Fire Chief Brian Partridge; see attachment C. Motion was made by Alderman Fraser to accept the fire report as presented. Alderman Dyer seconded the motion. Motion passed unopposed.

Alderman Rogers made a motion to purchase the replacement information screen for the engine from EVS for six hundred and fifty dollars (\$650.00) from the current Fire Department budget

transferred from their current Training budget. Alderman Fraser seconded the motion. Motion passed unopposed.

Streets report was presented by Mayor Armstrong; see attachment D. Total spent \$528.71. Alderman Frasier made a motion to accept the report as presented. Motion seconded by Alderman Dyer. Motion passed unopposed.

Engineering Report was presented by Jerry Warren, Engineer. Waiting on State Revolving Fund ranking, we answered some clarifying questions from SRF. Sewer mapping is currently incomplete due to weather. Motion was made by Alderman Dyer to accept the engineer report as presented. Alderman Fraser seconded the motion. Motion passed unopposed.

Financial report was presented by Mrs. Elizabeth Tetlow, MFO. Mrs. Tetlow went over the Water and Sewer Fund Rate study packet. Response letter and rate study packet was submitted to the Water and Wastewater Financial Board on time via email as they requested. Mrs. Tetlow stated that she and the Mayor have been working on a Title VI audit concerning the grant that was received to repair the Seay Church and the Cemetery. The Town has current Title VI processes and minutes showing the passage of the Title VI resolution, but due to the fact we could not locate the full resolution or policies, we will be renewing them at the Board Meeting in May in response to the Audit findings. Alderman Fraser made a motion to accept the financial report as presented. Motion seconded by Alderman Rogers. Motion passed unopposed.

Attorney report was presented by Attorney Vester Parsley. Attorney Parsley did not have anything to report. Alderman Fraser made a motion to accept the Attorney's report. Motion was seconded by Alderman Frasier. Motion passed unopposed.

Mayor's report was presented by Mayor Armstrong. He presented the WWFB response letter and it was read by Attorney Parsley. Mayor Armstrong wanted the Aldermen to consider the trash pickup and cost of presenting this service at no cost to the residents. Possible revenue to the Town if the monthly fee for trash pickup was \$20.00/month would be approximately \$80,000.00/year. Street's department is responsible for paving the Town's roads as well as trash collection. Charging for trash pickup would then free up funds for more paving projects. Further discussion was held. Motion was made to accept the Mayor's report as presented by Alderman Frasier and seconded by Alderman Dickerson. Motion passed unopposed.

OLD BUSINESS

City Park Playground – Amy Reed addressed the Board. Parents are meeting April 30th from 2:00-4:30pm at Alexandria Pizza with Kent, a grant writer to see what grants are available for the Town to apply for to help with costs. MTEMC stated security lights are \$524.00 pole, \$25.00 lights, and cost would be \$13.00/month per pole. Multiple fundraisers were discussed.

Budget Committee – Workshop set for Thursday, May 9th at 6:30pm.

NEW BUSINESS

Ordinance 2018-5 Budget Amendment for 2018-2019 Budget - First Reading of Ordinance was held. Alderman Fraser made a motion to accept the ordinance as read. Alderman Rogers seconded the motion. Mayor Armstrong requested a roll-call vote.

Dyer – Aye

Frasier – Aye

Garrett – Aye

Rogers – Aye

Motion passed.

Fire Chief Brian Partridge requested that money be moved within the Fire Department Budget to allow for the purchase of 2 sets of gear. Alderman Ryan Garrett made a motion to allow the funds to be moved within the Fire Department Budget to cover the purchase of the gear. Motion was seconded by Alderman Dyer.

Alexandria Police Department

Mayor Armstrong requested a roll-call vote

Dyer – Aye

Frasier – Aye

Garrett – Aye

Rogers – Aye

Motion passed.



Monthly Activity Report

Alderman Garrett made a motion to adjourn. Alderman Frasier seconded the motion. Motion passed.

~~March 26, 2019 to April 22, 2019~~

Calls: 72

Citations: 56

MAYOR _____

Arrests: 7

ATTESTED _____

Patrol Miles Driven: 2812

Business Door Check: 134

RECORDER _____

Church Door Checks: 21

New Business:

Attachment A



*Town of Alexandria
Water Department*



Monthly Water Report April 23, 2019

- 4/1/19 – Old Liberty Booster Station running well.
- 4/2/19 – Water Tap Installed on 426 Edgewood St
- 4/4/19 – Replaced meter box 331 Brush Creek Circle due to a sheetrock truck.
- 4/6/19 – (Saturday) 8" Main waterline break 126 Sykes Rd
- 4/10/19 – Water Tap installed 430 Edgewood St
- 4/11/19 – Fixed sewer line on Skyline Drive
- 4/16/19 – Sewer Taps installed at 430 and 448 Edgewood St
- 4/17/19 – Sewer Tap installed 426 Edgewood St
- 4/18/19 – Water Tap installed 448 Edgewood St
- 4/22/19 – Patched sewer cut on Edgewood

Brian Grisham

Attachment B

Attachment C



ALEXANDRIA FIRE DEPARTMENT 102 HIGH STREET, P.O. BOX 277
ALEXANDRIA, TN 37012

MONTHLY ACTIVITY REPORT

March 26, 2019 through April 23, 2019

- **Calls answered, Emergency and Service:** **9 Calls.**
9 calls in city limits, 21 responders
- **Average responders per call** **3.1 Per call**
- 1 new member, already certified with experience. Total membership at 11.
- No missed calls in this period.
- Brian Partridge attended regional chief's meeting in Livingston. Working on grants for swift water rescue equipment for the region.
- Information screen on Engine 75 is intermittently inoperative, causing all gauges to stop functioning. Replacement cost is \$650.00
- Still awaiting response from DTC and Firehouse Subs Grants (\$2,200 and \$28,200)
- Completed hose testing. 7550 feet of hose tested, 5 sections taken out service. Engine 75 is now loaded with 800 feet of large diameter hose (4 inch). Will be use as supply line and to supply water to Smithville's ladder truck in the event of a large fire. This may help with ISO scoring.
- Estimates are in for replacement of windows and door for old city hall. Will present at the next budget meeting.
- Two members assisted Sparta/ White Co. fire departments while they attended Captain Barry Brady's funeral services.

Attachment D



*Town of Alexandria
Street Department*



**Monthly Street Report
March 26, 2019 - April 23, 2019**

Alexandria Auto Parts

04-12-19 Oil Change, Rotate tires \$ 61.77

Parker Small Engine

04-15-19 Repair Broken bolt on mower+weed eater head \$ 85.00

04-23-19 Deck Belt for mower \$ 130.00

Fleet Card

03-27-19 Truck gas \$ 28.22

03-28-19 Truck gas \$ 30.45

04-02-19 Truck gas \$ 26.41

04-05-19 Truck gas \$ 25.65

04-09-19 Truck gas \$ 14.38

04-15-19 Truck gas \$ 35.25

04-16-19 Truck gas \$ 19.54

03-27-19 Mower gas \$ 22.57

04-02-19 Mower gas \$ 22.61

04-11-19 Tractor gas \$ 26.86

\$ 251.94

Total

\$ 528.71

