

## Town of Alexandria

### Minutes for Meeting August 25, 2020

The Mayor and Board of Aldermen of the Town of Alexandria met for the regular monthly meeting on August 25, 2020 at 7:00 P.M. The meeting was held in the conference room of Alexandria City Hall – DeKalb County, Tennessee.

The council members in attendance were: Lloyd Dyer, Lynne Dickerson, Charlie Fraser and Rusty Bradshaw. Quorum established.

Mayor Bennett Armstrong and Attorney Vester Parsley were also present. The meeting commenced with a prayer from Attorney Vester Parsley and the pledge of allegiance.

The meeting began with Mayor Armstrong requesting that the TUA Water and Sewer Rate Study Report be presented to the Board of Aldermen. Mrs. Elizabeth Tetlow, CMFO presented the report to the Board. The report and adherence to the findings of the report were mandated under Court Order of the Water and Wastewater Finance Board.

Vice Mayor Lloyd Dyer opened the floor for citizen's comments. Tara Gregory, 201 Curtis Avenue addressed the Board concerning water rates and billing processes. Lauren Hall, 103 Poplar addressed the Board concerning her individual water usage. Julie Nugent, 307 W Main Street asked the Board if there were any grants that would help with the water cost for the consumers. Arbutis Dotsun-Morrison, 101 Popular Street addressed the Board concerning zero use billing and location of meters. Vice Mayor Dyer turned the meeting back over to the Mayor.

Mayor Armstrong requested that the minutes from the July 28, 2020 meeting be reviewed. Alderman Lloyd Dyer made a motion to accept the minutes for July 28, 2020 as presented. Motion seconded by Alderman Charlie Fraser. Motion passed unopposed.

#### DEPARTMENT MONTHLY REPORTS

Sewer Report was presented by Mr. Rich Potter. They replaced the electrical board on the lift station and inspected the manhole covers in Hickman Creek. During inspection they noted repairs that are needed and took pictures of the manhole covers..

Water Report was presented by Mr. Brian Grisham. There were 2 service line leaks that were fixed this month. One was a rock that had rubbed a copper service line the other was a fitting that broke apart. Discussion was had concerning a pump station needed on Goose Creek.

Police report was presented; see attachment A.

Fire report was presented; see attachment B.

Streets report was presented; see attachment C.

Financial Report was presented; see attachment D.

Engineering Report was presented by Jerry Warren, Engineer. State Revolving Fund sent a letter requesting additional financial requirements for funding. TUA report will assist in the response. Box Culvert is out to bid. Bid opening is September 10<sup>th</sup> at 2pm

Mayor's report was presented by Mayor Armstrong. He will be focusing on the Cemetery and how other municipalities run those as a fund.

Attorney report was presented by Attorney Vester Parsley. Attorney Parsley did not have anything to report.

#### OLD BUSINESS

Community Park – The park committee is applying for the BlueCross BlueShield Healthy Places Grant. BCBS in celebration of their 75<sup>th</sup> anniversary is giving the grant requesters a choice of

six (6) different plans. Applications are due on August 31<sup>st</sup>. The Board recommended the Community Hub to the committee. The bid process has started for the forty thousand dollar (\$40,000.00) Three Star Grant. This grant will be used for a play area in the upper portion of the Community Park in the BCBS colors.

#### NEW BUSINESS

TDEC Letter – A letter was received on August 25, 2020 concerning the effluent from the DMR's as exceeding Permit levels. The letter was reviewed to determine what information will be needed to address the letter and the Permit numbers. Mr. Potter and Mr. Warren will review numbers to see where we are trending and what still needs to be addressed at the sewer plant to achieve the required permit numbers.

#### Appointment of Aldermen

Alderman Lynne Dickerson won the election for Alderman and was sworn in.

Alderman Dickerson made a motion to appoint Rusty Bradshaw as Alderman. Alderman Charlie Fraser seconded the motion. Motion passed unopposed.

Alderman Dyer made a motion to appoint Charlie Fraser as Alderman. Alderman Dickerson seconded the motion. Motion passed unopposed.

Alderman Fraser made a motion to adjourn. Alderman Dickerson seconded the motion. Motion passed.

MAYOR \_\_\_\_\_

ATTESTED \_\_\_\_\_

RECORDER \_\_\_\_\_

Attachment A

## Alexandria Police Department



### Monthly Activity Report

*July 28, 2020 to August 24, 2020*

Calls: 71

Citations: 27

Arrests: 2

Patrol Miles Driven: 2793

Business Door Check: 196

Church Door Checks: 27

New Business:



**MONTHLY ACTIVITY REPORT**

**July 29 to August 25, 2020**

- Calls answered, Emergency and Service: **9 Calls.**  
 5 calls in city limits
- Medical response restarted, limiting number of responders on medical emergencies and wearing proper PPE.
- Trainings moved to every Monday night for next several months to increase training hours.
- Basic Firefighting class is currently underway, 3 members attending, all other members attending as a refresher.
- Two grants submitted to purchase portable or mobile radios. \$7000-\$8000 requested.
- New radios purchased with Covid Grant received and installed.
- Fire equipment has been removed from rear building. Stored in firehall.



*Town of Alexandria  
Street Department*



**Monthly Street Report  
July 28, 2020 - August 25, 2020**

Ronnie Parkers Small Engine

08-08-20	2 Quarts Oil Filter	\$ 24.00
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Hardware of Watertown

08-21-20	2 Quarts Oil Filter	\$ 4.58
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Alexandria Auto Parts

08-03-20	Stein Mix	\$ 12.00	
07-23-20	Tube	\$ 6.95	\$ 18.95

Fleet Card

07-30-20	Truck gas	\$ 27.24	
08-04-20	Truck gas	\$ 38.02	
08-11-20	Truck gas	\$ 34.19	
08-13-20	Truck gas	\$ 20.77	
08-19-20	Truck gas	\$ 16.14	
08-21-20	Truck gas	\$ 21.00	
08-21-20	Tractor gas	\$ 20.68	
07-30-20	Mower	\$ 20.44	
08-05-20	Mower	\$ 28.55	
08-11-20	Mower	\$ 19.75	
08-17-20	Mower	\$ 20.26	
08-20-20	Mower	\$ 22.58	<u>\$ 289.62</u>
<b>Total</b>			<b>\$ 337.15</b>

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08/25/20  
Accrual Basis

Town of Alexandria - Water & Sewer Fund  
Profit & Loss  
July 1 through August 19, 2020

	Jul 1 - Aug 19, 20
Ordinary Income/Expense	
Income	
Income	
Bad Debt Payments	8.50
Sewer Income	
Sewer Penalty	624.89
Sewer Income - Other	18,894.43
Total Sewer Income	19,519.32
Water Income	
Connection Fee/Service Charge	825.00
Non-Payment Fee	1,600.00
Water Penalty	1,903.97
Water Surcharge	93.90
Water Tap Income	20.00
Water Temporary Turnon	30.00
Water Income - Other	59,098.26
Total Water Income	63,571.13
Total Income	83,098.95
Total Income	83,098.95
Gross Profit	83,098.95
Expense	
Sewer Department	
Contracted Services	7,425.00
Insurance	6,876.00
Office Expense	100.18
Professional Fees	400.00
Repair and Maintenance	694.26
Salaries	1,309.71
Utilities	2,183.20
Total Sewer Department	18,988.35
Water Department	
Contracted Services	12,000.00
Dues	1,823.98
Insurance	4,145.00
Office Expense	110.35
Postage	283.58
Professional Fees	127.50
Purchased Water	15,166.85
Repair and Maintenance	159.68
Testing	26.15
Utilities	1,762.21
Water Salaries	1,309.71
Total Water Department	36,915.01
Total Expense	55,903.36

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Accrual Basis

Town of Alexandria - Water & Sewer Fund  
Profit & Loss  
July 1 through August 19, 2020

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	<u>Jul 1 - Aug 19, 20</u>
Net Ordinary Income	27,195.59
Other Income/Expense	
Other Income	
Interest Income	9.55
Other Income	31.10
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Total Other Income	40.65
Other Expense	
TDOT SR-26	
Sewer	6,792.50
Water	18,705.00
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Total TDOT SR-26	25,497.50
Total Other Expense	25,497.50
Net Other Income	-25,456.85
Net Income	<hr/> <u>1,738.74</u>