

Town of Alexandria

Planning Commission – Application for Site Plan or Plat

1. In order to be placed on the Alexandria Zoning and Planning Commission's agenda, this form must be filled out and turned in at least fifteen days prior to the planning commission's meeting date.
2. Required attachments:
 - A) Completed application
 - B) Site Plan or Plat
 - C) Completed Water and Sewer Availability (as needed, required for Final Approval)
 - D) Site Plan General Information and Checklist (required for Final Approval)

PROPERTY DESCRIPTION & LOCATION:

PROPERTY ADDRESS: _____

TAX MAP IDENTIFICATION: MAP #: _____ GROUP # _____ PARCEL # _____

SIZE OF PROPERTY (Acreage or square feet): _____ ZONING: _____

TITLE OF PROJECT: _____

PROPERTY OWNER:

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

REPRESENTATIVE/DEVELOPER (if different from property owner):

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

SURVEYOR/ENGINEER:

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

APPROVAL REQUESTED:

Does this request include property in a Flood Plain: YES / NO

- RESIDENTIAL SITE PLAN _____ NO. OF UNITS
- NON-RESIDENTIAL SITE PLAN _____ BLDG. SQ. FT.
- PRELIMINARY SUBDIVISION _____ NO. OF LOTS
- FINAL SUBDIVISION _____ NO. OF LOTS
- OTHER _____

